



Facility Inspection and Duties Checklist Regional and State Meet

KHSAA Form TR119
Rev. 6/16

Pre – Meet Duties

Inspect all track and field competition areas and event equipment. A copy of this completed form is to be forwarded to Gordon Bocoock immediately following the event via fax, 606-678-8916, and to the KHSAA fax, 859-293-5999.

Pole Vault

Landing Pad 19' 8" wide 20' 2 deep 16'5 back of box Runway 130'	
Planting Box	
Standards/Crossbar 13'8 – 14'8" Bar 14'10"	
Surrounding Area	
Weigh In of Athletes	
Coaching Box	

High Jump

Landing Pit 16' by 8'	
Standards/Crossbar 12' apart Bar – 12'	
Surrounding Area	

Long Jump and Triple Jump

Landing Pit 9' by 15' Runway 130'	
Take Off Marks 12' or 8' 32' or 28'	
Rakes/Shovel Brooms	
Sand Level	Must be same level as runway or takeoff board.
Surrounding Area	

Shot Put

Circle	
Sector and Markings 40* or 60 *	
Surrounding Area	
Weight Implements	

Discus Throw

Cage	
Circle	
Sector and Markings 40 * 2'9.75"	
Surrounding Area	
Weigh Implements	

Running Track

Lanes	
Stagger Colors:	1 Turn 3 Turn 2 Turn 4 Turn
Relay Colors:	4 X 100 4 X 200 4 X 400 Flags and Judges
Break Lines	
Hurdle Colors	100 Girls - 110 Boys - 300 Hurdles - Overall notes for Hurdles:
Starting Blocks	Cart to move blocks
Starting Line Safety	
Finish Line Safety	
Surrounding Areas	
PA / Pressbox	
NOTES	

Officiating Crews

Shot Put:

Discus Throw:

Long Jump/Triple Jump:

High Jump:

Pole Vault:

Finish Line Coordinator:

Starter:

Assistant Starter:

Clerk of Course:

Timers:

Judges:

Computer:

Finish Lynx:

Umpires:

Referee's Briefing

Communication with coaches and team captains.

The Kentucky High School Athletic Association requires officials to enforce sportsmanship rules for athletes and coaches. As officials we will not tolerate negative statements or actions between opposing players, especially trash-talking, taunting or baiting of opponents. If such comments are heard or actions seen, a penalty will be assessed immediately. As officials, we have been instructed not to issue warnings when dealing with sportsmanship.
Let today's events reflect mutual respect for everyone involved.

Briefly discuss the uniform policy:

Briefly discuss the jewelry policy:

Briefly discuss weigh in for Pole Vault and Throwers:

Any special circumstances, procedures and information pertinent to the meet.

Events that will be run together:

Non-Contested events:

Allowable track markings:

Restricted Areas:

Entry Limitations:

Starting Heights:

Number of attempts in throws and jumps:

Other Comments: *Bad weather policy*

All coaches sign attendance sheet.

NOTES: