



Commissioner's Notes

Kentucky High School Athletic Association
2280 Executive Drive, Lexington, Kentucky 40505
859-299-5472 • www.khsaa.org

July 2010

An update from Julian Tackett, Commissioner
Kentucky High School Athletic Association

Heat Index Information

The submission of the Heat Index Forms by each school participating in a fall sport is REQUIRED. The form, GE20, is to be maintained by each fall sports team on every day that a practice of any type is held. The form is available on the KHSAA web site, <http://www.khsaa.org/forms/ge20.pdf> or <http://www.khsaa.org/forms/ge20.doc>. The form and the chart are again enclosed in this mailing. Schools issuing equipment for use during the summer are reminded that the Heat Index provisions and restrictions are in place anytime school equipment is issued.

Complete information about the heat index plan and the manner in which data is to be collected can be found on the KHSAA web site, <http://www.khsaa.org> and then pull down the KMA/KHSAA Heat Information near the bottom of the page. The most important single document is the temperature chart, which allows for you to enter the temperature at the site of practice/play and the humidity, and it gives you the heat index. It is from that index that the determination must be made as to the removal of any equipment or the cessation of practice or play.

ATHLETIC ADMINISTRATORS WORKSHOP SCHEDULED

This year's Athletic Administrators Workshop is scheduled for Wednesday, August 4, 2010 in Lexington at the KHSAA office. Registration information will be emailed to Principals, Athletic Directors and Superintendents with registration details. This meeting will also satisfy the requirements for annual meeting attendance by Principals of KHSAA member schools.

Transfer Form Information

July through October is one of the busiest times of the year for processing domestic and non-domestic student eligibility forms GE06 & GE07 (Transfer Forms) coming into the KHSAA office.

We appreciate your assistance in helping with the transfer process so we can provide you with rulings in a timely manner:

- Transfer forms for the 2010-2011 school year can be downloaded from our website (www.khsaa.org, forms, general forms, GE6 [domestic] & GE7 [foreign exchange]). (Outdated transfer forms will be returned)
- Review the transfer form and make sure the form

is completely filled out by the sending and receiving school (Incomplete forms will be returned to the receiving school)

- Include an accurate enrollment date (Postdated enrollment dates cannot be processed and will be returned to the receiving school)
- Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (School personnel will receive priority)
- Inform parents that all communications regarding the transfer status should be between them and the school (Not the KHSAA)
- FAXed transfers are not accepted
- Hand-delivered transfers are not accepted
- Transfer forms must be signed ONLY by the principal or the designated representative (If signed by someone else, they will be returned)
- All forms must have original signatures (no typed or scanned signatures)
- If the previous residence is for sale, please provide backup documentation
- If there has been a change of custody, please include a copy of the court ordered documents with the transfer
- Do not use a Post Office Box for either the sending or receiving school address
- If questions #1 & #2 on page 2 are checked "NO" (student has never played in a varsity contest in any sport), the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the school
- Foreign exchange transfers will be returned if they do not include the following paperwork, in addition to the GE7 transfer form:
 - Copy of the student VISA (must be the VISA, not a copy of the passport)
 - Copy of the J-1 Certificate of Eligibility For Exchange Visitor Status Form (DS-2019) Prepared by the Agency per the Guidelines of the US Department of State (must be the DS-2019 and not the stamp on the VISA)
 - Copy of the Financial Information Verification translated into English, verifying lines 26 and 29. (This should be on the agency letterhead and include any verification that all fees (and those amounts must be listed) were paid by the natural parents for participation in the exchange program.)

Principal's Meetings Scheduled

The required Principal's workshops have been

scheduled for the 2010-2011 school year. Attendance at one of these workshops is mandatory for the Principal of each KHSAA member school, or a designated individual holding Principal's certification. There will be five regularly scheduled, regionally distributed meetings, in addition to the Athletic Administrators Workshop in August. In addition, through the outstanding cooperation of the conference organizers, we will also hold one of these meetings in conjunction with the KASSP Fall Conference.

The schedule for 2010-2011 will be:

- 8/4 Lexington, KHSAA, 10:00 a.m. (expanded version in conjunction with Athletic Administrators Workshop)
- 8/10 Mount Vernon, Rockcastle County HS, 1 p.m.
- 8/19 Cadiz, Lake Barkley State Resort Park, 1 p.m.
- 8/24 Dry Ridge, Grant County HS, 1 p.m.
- 8/26 Louisville, Southern HS, 1 p.m.
- 9/9 Owensboro, Owensboro HS, 1 p.m.
- 9/14 Pikeville, Pikeville HS, 1 p.m.
- 11/5 Lexington, (in conjunction with KASSP Fall Conference, Marriott Griffin Gate)

Registration information will be emailed to Principals, Athletic Directors and Superintendents in August with registration details.

HYPE Conference Approaching

Mark your calendars now to plan and attend the 2010 HYPE Student Leadership Conference. The Conference will be Monday, August 23 at The Lexington Center. Additional Conference information will be posted on the Association website.

Upcoming Events

- August 1 First FB Contact Practice
- August 2 First GF Contest
- August 1-2 KHSAA Board of Control Meeting, Louisville
- August 9 First VB Contest
- August 16 First SO Contest
- August 23 First XC Contest
- August 27 First FB Contest
- September 20 KHSAA Annual Meeting of Delegates, Lexington

Thanks for all of your continued support.

Sincerely,

Julian Tackett



Kentucky High School Athletic Association
2280 Executive Drive, Lexington, Kentucky 40505
859-299-5472 • www.khsaa.org