

# Commissioner's Notes

## August 2007



Participation Sportsmanship Integrity



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### FROM THE COMMISSIONER'S DESK



The 2007-08 school year is officially underway. As you have probably already noticed, the months of August and September are filled with KHSAA activities. Our staff members have been busy conducting the fall sports rules clinics required for officials and head coaches in the sports of Golf, Volleyball, Soccer,

Football and Cross Country. Special thanks go to all of you who were gracious in hosting one or more of these important meetings.

The Regional Administrators workshops have begun and I along with the other KHSAA staff members are looking forward to visiting with you and sharing important information on KHSAA sports opportunities, activity programs, bylaws and other regulations.

In reviewing our school data information it looks like we have many new school personnel on board at our member schools. Welcome to each of you.

Everyone, please be advised that anytime during the school year feel free to contact me or any of our staff if we can assist you in any way or answer any questions you may have.

Have a great year!

### HYPE STUDENT LEADERSHIP CONFERENCE

Information for this year's HYPE Student Leadership Conference has been mailed to principals, athletic directors, and guidance counselors and is posted on the website. The Conference will be Wednesday, August 29 at The Lexington Center. Application deadline is Friday August 24.

### ANNUAL MEETING PROPOSALS DEADLINE

All proposals for the Annual Meeting of the Delegates must be submitted by the September 10 deadline to be presented at the Annual Delegate Assembly Meeting of member schools October 18, 2007 at the Lexington Center.

Proposals should be addressed to the attention of Julian Tackett, Assistant Commissioner. Prior to the meeting, proposals submitted will be posted on the KHSAA website as well as sent to each member school's delegate.

### REPORTING OF SCORES TO NEW SCOREBOARD NUMBER

Please make a note that the KHSAA/Riherd's Scoreboard number has changed to 1-800-453-6882. Remember to call in scores at the completion of contests. Scoreboards are maintained in the fall sports of Volleyball, Boys' and Girls' Soccer and Football. If you have results from any fall sport, superlative performance or other note of news, you may submit that via e-mail to [bcope@khsaa.org](mailto:bcope@khsaa.org) for inclusion in the KHSAA weekly news release.

### MEMBER SCHOOLS REMINDED ABOUT HEAT INDEX REQUIREMENT

The Board of Control affirmed at its May, 2006 meeting that the submission of the Heat Index Forms by each school participating in a fall sport is REQUIRED. The form, GE20, is to be maintained by each fall sports team on every day that a practice of any type is held. The form is available on the KHSAA web site, <http://www.khsaa.org/forms/ge20.pdf> or <http://www.khsaa.org/forms/ge20.doc>. The form and the chart are again enclosed in this mailing. Schools issuing equipment for use during the summer are reminded that the Heat Index provisions and restrictions are in place anytime school equipment is issued.

Complete information about the heat index plan and the manner in which data is to be collected can be found on the KHSAA web site, <http://www.khsaa.org> and then pull down the KMA/KHSAA Heat Information near the bottom of the page. The most important single document is the temperature chart, which allows for you to enter the temperature at the site of practice/play and the humidity, and it gives you the heat index. It is from that index that the determination must be made as to the removal of any equipment or the cessation of practice or play.

### CHEER WORKSHOP

The KHSAA has scheduled the Annual Cheerleading Workshop for Saturday, September 8, 2007 (9:00 a.m.) at the KHSAA office in Lexington. Details have been mailed to spirit coaches and are available on the KHSAA website.

## REQUIRED SCHOOL ADMINISTRATORS MEETING

In 2005-2006, the Board of Control, on recommendation from a panel of public and non-public school Superintendents, voted to require the Principal of each member school to attend an annual meeting. At this meeting, the current rules and regulations as well as Association policies, procedures and undertakings are to be discussed. This is in compliance with Bylaw 1, which states that the Principal is ultimately responsible for all Association rules being complied with within the athletic program.

Many times, the building Principal has schedule conflicts in attending, so there was also an allowance made that the attendance requirement could be fulfilled by someone else in the building attending who held current principal certification.

The schedule for 2007-2008 is –

9/6 - Somerset, Somerset HS, 1:30 p.m.

9/12 - Princeton, Caldwell County HS, 1:30 p.m.

9/13 - Buckner, Oldham County HS, 1:30 p.m.

10/10 - Whitesburg, Letcher Co. Central HS, 1:30 p.m.

11/8 - Lexington, (in conjunction with KASSP Fall Conference, 2:00 p.m.)

11/28 - Lexington, KHSAA Office, Make-Up Meeting (\$75 Fine), 1:30 p.m.

Each of these meetings count equally toward satisfying the requirement.

The November 28 meeting is a "make up", and is held well into the school year and is considered a late meeting as it certainly puts school administrators behind in being made up to date about rules. This is why it is treated like a late attended rules clinic, with the requisite fine.

A sign-up sheet will be sent by electronic mail so that you can register and help staff prepare certificates, materials, etc.

## SCHOOLS REMINDED ABOUT ENROLLMENT REQUIREMENT

Five interpretative case situations from the Handbook should serve as important guides for school administrators regarding participation by non-enrolled students. These should answer most inquiries that come from parents and coaches.

**Case BL-4-11-** *May a student participate for a member school while enrolled in another school that does not offer a particular sport?*

No, a student must be enrolled as a full-time student and receiving credit through the member school at which participation is desired, or be a student at a "feeder" school in the same school district.

**Case BL-4-12-** *May a student enrolled at a private or parochial school below grade nine represent a public member school in competition in grades 9-12?*

No, a student must be enrolled as a full-time student and receiving credit through the member school at which participation is desired, or be a student at a "feeder" school in the same school district.

**Case BL-4-13-** *May a student enrolled at a private or parochial school below grade nine represent a public school in competition in grades below grade nine?*

That decision would be left to the local Board of Education of the public school district and/or its related Site Based Decision Making organizations.

**Case BL-4-14 –** *May a home-schooled student participate in interscholastic athletics at a KHSAA member school?*

Unless that student is enrolled full-time (minimum four hours of instruction) at that local high school or under that local Board of Education, he/she may not participate. In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school.

**Case BL-4-15 –** *May a home-bound student participate in interscholastic athletics at a KHSAA member school?*

In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school. It should be noted that in accordance with 704 KAR 7:120, Section 2, part (6), "Eligibility for home/hospital instruction shall cease if the student works or participates in athletic activities." Schools and school districts should be mindful that a student who practices and/or plays in an athletic contest is no longer able to be in home bound instruction once such participation occurs.

**Case BL-4-16 –** *May a student enrolled in an alternative, A6 or other type program school participate in interscholastic athletics at a KHSAA member school?*

No, not unless that student is enrolled full-time (minimum four hours of instruction) at that local high school or under that local Board of Education for which they desire to participate. In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school. The A6 and other alternative-type schools are separate entities with their own unique school identification numbers and data, and as such, are considered to be outside the scope of students who can participate for another school.

## KHSAA HANDBOOK UPDATES

The deadline for changes to school information for the publication of the 2007-08 KHSAA Handbook was Aug. 3.

Please make sure all information that pertains to your school (coaches' names, addresses, sports sponsors, principal's name, email addresses, phone and fax numbers) is updated and correct. Updates should be done online through the KHSAA website ([www.khsaa.org](http://www.khsaa.org)) using the "Member Schools" link.

Much effort has been expended by staff and the member schools over the last year in making sure of the accuracy of the information, and your cooperation is greatly appreciated. If you need assistance, contact Marilyn Mitchell at the KHSAA ([mmitchell@khsaa.org](mailto:mmitchell@khsaa.org)).

## 2007 FALL RULES CLINICS

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2). Officials who have not met the requirement will not be permitted to officiate any postseason contest. Coaches who have not met the requirement will not be permitted to coach any postseason contest. ALL TIMES ARE LOCAL.

### CROSS COUNTRY

(All Times are 7 p.m. local, unless noted otherwise)

8/13 Bowling Green, Bowling Green HS

8/14 Princeton, Caldwell County HS

8/15 Independence, Simon Kenton HS

9/18 Lexington, KHSAA Office,

Make-Up Clinic (\$75 Fine)

### FOOTBALL

9/19 Lexington, KHSAA Office,

Make-Up Clinic (\$75 Fine), 1:30 p.m.

### GOLF

(All Times are 7 p.m. local, unless noted otherwise)

8/13 Paintsville, Johnson Central HS

8/15 Shepherdsville, Bullitt Central HS

8/16 Florence, Boone County HS

8/21 Princeton, Caldwell County HS

8/22 Bowling Green, Bowling Green HS

9/19 Lexington, KHSAA Office,

Make-Up Clinic (\$75 Fine)

### SOCCER

9/26 Lexington, KHSAA Office,

Make-Up Clinic (\$75 Fine), 1:30 p.m.

### VOLLEYBALL

9/20 Lexington, KHSAA Office,

Make-Up Clinic (\$75 Fine)

## ATHLETIC DIRECTORS CORNER

Congratulations to Phil Rison, CMAA, Montgomery County Schools. Phil has received notification that he will receive a Distinguished Service Award from the National

Interscholastic Athletic Administrators Association at their National Conference in December in Nashville, TN. Phil is being honored for his length of service, special accomplishments and contributions to interscholastic athletics at the local, state and national levels.

If you are a new Athletic Director and would like information on membership to the Kentucky High School Athletic Administrators' Association, please contact Mitchell Irvin at [mitchell.irvin@oldham.kyschools.us](mailto:mitchell.irvin@oldham.kyschools.us).

Have a great start to a new school year!

## 2007-2008 CHAMPIONSHIP DATES

Oct. 1-3	Leachman Buick/GMC-KHSAA Boys' Golf	Bowling Green Country Club
Oct. 4-6	Leachman Buick/GMC-KHSAA Girls' Golf	Bowling Green Country Club
Oct. 26-27	Girls' Volleyball	NKU Regents Hall, Highland Heights
Oct. 31, Nov. 1,3	Boys' & Girls' Soccer	Toyota Stadium, Georgetown
Nov. 10	Boys' & Girls' Cross Country	TBA
Dec. 7-8	Football	Papa John's Cardinal Stadium, Louisville
Feb. 8-9	Swimming	U of L Ralph Wright Natatorium
Feb. 14-16	Wrestling	Frankfort Convention Center, Frankfort
March 12-15	Houchens/KHSAA Girls' Basketball	WKU Diddle Arena, Bowling Green
March 19-22	National City/KHSAA Boys' Basketball	Rupp Arena, Lexington
May 22-24	Boys' & Girls' Tennis	UK Boone/Downing Complex, Lexington
May 30-31	Boys' & Girls' Track	U of L Owsley Frazier Park, Louisville
June 6-7	Fast Pitch Softball	Jack Fisher Park, Owensboro
June 11-14	Baseball	Applebee's Park, Lexington

## FALL SPORTS SCHEDULING

Please check the "Member Schools Only" page to ensure that all of you schools fall schedules are as up to date as possible or make any needed changes.

## TRANSFER FORM INFORMATION

July through October is one of the busiest times of the year for processing domestic and non-domestic student eligibility forms #GE06 & #GE07 (Transfer Forms) coming into the KHSAA office. We would appreciate your assistance in helping with the transfer process so we can provide you with rulings in a timely manner:

Revised transfer forms for the 2007-2008 school year can be downloaded from our website ([www.khsaa.org](http://www.khsaa.org), forms, general forms, GE6 [domestic] & GE7 [foreign exchange]). (Outdated transfer forms will be returned)

Review the transfer form and make sure the form is completely filled out by the sending and receiving school (Incomplete forms will be returned to the receiving school)

Include an accurate enrollment date (Postdated enrollment dates cannot be processed and will be returned to the receiving school)

Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (School personnel will receive priority)

Inform parents that all communications regarding the transfer status should be between them and the school (Not the KHSAA)

FAXed transfers are not accepted

Hand-delivered transfers are not accepted

If there has been a change of custody, please include a copy of the court ordered documents with the transfer

Do not use a Post Office Box for either the sending or receiving school address

If questions #1 & #2 on page 2 are checked "NO" (student has never played in a varsity contest in any sport), the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the school

Foreign exchange transfers will be returned if they do not include the following paperwork, in addition to the GE7 transfer form:

Copy of the student VISA (must be the VISA, not a copy of the passport)

Copy of the J-1 Certificate of Eligibility For Exchange Visitor Status Form (DS-2019) Prepared by the Agency per the Guidelines of the US Department of State (must be the DS-2019 and not the stamp on the VISA)

Copy of the Financial Information Verification translated into English, verifying lines 26 and 29. (This should be on the agency letterhead and include any verification that all fees (and those amounts must be listed) were paid by the natural parents for participation in the exchange program.)

Your cooperation in this important matter is greatly appreciated. If you have any questions about the transfer or appeal process, please contact Darlene Koszenski (Administrative Assistant to Commissioner Brigid L. DeVries) at 859-299-5472.

## 2007-08 INSURANCE COVERAGE

The following is an important insurance clarification: The KHSAA will, through the general fund budget, fund the purchase of catastrophic medical insurance to cover those students participating in 1) all events for which the KHSAA sponsors a state high school championship, 2) all events in which the KHSAA provides rules interpretation clinics but does not sponsor state high school championships, and 3) competitive cheer competitions during which the competition is conducted within the stunt limitations of the National Federation Spirit Guide.

This would specify that student athletes are insured while representing a member school during the prescribed Limitation of Seasons (Bylaw 25) in the sports of:

Baseball	Golf	Track
Basketball	Soccer	Cross Country
Spirit	Softball	Volleyball
Field Hockey	Swimming	Wrestling
Football	Tennis	

Effective with the 2007-2008 school year, this coverage has a \$5,000,000 maximum medical benefit (excess of personal or school purchased insurance); a \$25,000 deductible, and a 10-year benefit period in which to receive the maximum benefit for a catastrophic injury.

Schools should also carefully note that catastrophic insurance coverage is only valid during the Bylaw 25 Limitation of Seasons for each sport. Play during the summer and off seasons is not covered by the Catastrophe Insurance. In addition, schools should check very carefully to see if activities during the off season and summer are covered by any other policy purchased by the school or school district.

In general, interscholastic (between school) play IS NOT covered by most policies, and special riders or additional insurance must be purchased. It is advised that coaches, Athletic Directors and building administrators check with system personnel prior to the authorization for play during off season periods.