

Commissioner's Notes

September 2005

• PLEASE COPY AND DISTRIBUTE TO ALL ATHLETIC DEPARTMENT PERSONNEL •

FROM THE COMMISSIONER'S DESK



August was an action packed month for the KHSAA with two of our most important workshops. We had an excellent Administrators Workshop at the KHSAA office which was followed by HYPE, our Student Leadership Conference at the Lexington Center. Both meetings were well attended with

a record number of students involved in HYPE.

September is here, which hopefully means that with the fall season, cooler weather is right around the corner. In the wake of Hurricane Katrina and the recent catastrophic situation in Mississippi, Alabama, and Louisiana, I count my blessings each day and feel that as Kentuckians we have much for which to be thankful. We have corresponded with you by e-mail already regarding students who have been displaced by the Hurricane and may be entering your schools. In the case that some of these students request athletic eligibility we will do our part to expedite the process. The following are a few things to keep in mind as you process the Domestic Student Eligibility Form (GEO6):

- Fill out to the best of your ability the portion of the form that applies to the receiving school
- Check academic progress in accordance with applicable state and Federal laws to ensure a satisfactory grade check can be performed
- Verify the students age to ensure that they do not exceed the age of nineteen (19) before August 1.
- Sign and send the form in to the KHSAA for processing

Let's have a great school year!

ANNUAL MEETING DATES

The Annual Delegate Assembly Meeting will be held **October 20, 2005** at the Lexington Convention Center. The meeting will begin with registration starting at 7:15 a.m. with workshops at 8:30 a.m. The voting session will be at approximately 1:45 p.m. The complete schedule will be mailed to all prospective attendees at a later date.

FALL SPORTS SCHEDULING

Please check the "Member Schools Only" page to ensure that all of your schools fall schedules are as up to date as possible or make any needed changes.

TRANSFER FORM INFORMATION

Late summer and early fall is the busiest time of year for processing domestic and non-domestic student eligibility forms, GE06 & GE07 (Transfer Forms) respectively, in the KHSAA office. A revised form GE06 for domestic students is enclosed. We would appreciate your assistance in helping with the transfer process so we can provide you with rulings in a timely manner:

- Review the transfer form and make sure it is completely filled out by the sending and receiving school (incomplete forms will be returned to the receiving school);
- Include an accurate enrollment date (postdated enrollment dates cannot be processed and will be returned to the receiving school);
- Do not use a Post Office Box for either the sending or receiving school address;
- If questions #1-#2 are checked "NO" (student has never played in a varsity contest in any sport), the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the school;
- Inform parents that all communications regarding the transfer status should be with the member school (NOT the KHSAA);
- Faxed or hand delivered transfers are not accepted;
- In the case of a change in residence please include documentation of disposal of previous residence such as sales contract etc.;
- If there has been a change of custody, please include a copy of the court ordered documents with the transfer;
- No athletic participation for one school year at the sending school is a new condition for a waiver effective for the 2005-06 school year. The sending school should verify this on the form;
- Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (school personnel will receive priority);

Your cooperation in this important matter is greatly appreciated. If you have any questions concerning the transfer form(s) please contact Darlene Koszenski (Administrative Assistant to Commissioner Brigid DeVries).

GROUP TICKET SALES

Group tickets for the State Championship games in the sports of Volleyball, Soccer and Football are now on sale through the KHSAA.

School groups of 15 or more may purchase group tickets for the State Volleyball Championship match only for just \$5 each now until Oct. 7. Groups of 15 or more may purchase group tickets for the State Soccer championships for just \$5 now until Oct. 14. School groups of 25 or more may purchase group tickets for the State Football Championships now only for just \$5 each now until Nov. 4. Groups outside of schools may also purchase discount tickets (minimum 25).

All group tickets must be purchased by the deadline dates. If you are interested in the program, call the KHSAA and ask to speak to a group ticket representative.

FALL SPORTS PHOTOS DUE

Please note team photos **AND** rosters in the sports of volleyball, football, boys' soccer and girls' soccer are due to the Association by October 1.

For photos, please go to the "Members Only" page on the KHSAA website and use the "Upload Photo" feature. You may also e-mail the photo provided it has been scanned at a minimum DPI of 300 and is not bitmapped. The file should be sent as an attachment and saved with a file extension of .jpg, .gif, or .tif. If mailing a photo, the photo **MUST BE AN ORIGINAL**. Faxed copies, copies of photos, newspaper copies, or laser printer printouts **ARE NOT ACCEPTABLE**. Failure to submit the photo will result in a fine as permitted by KHSAA Bylaw 33, and this will be enforced.

Rosters should also be entered on the "Members Only" page using the "Enter Team Rosters" link.

For assistance with the entry of either item contact Marilyn Mitchell at the Association or mmitchell@khsaa.org.

REMINDERS ABOUT CATASTROPHIC INSURANCE

The Association will soon be distributing a reminder and updated information concerning catastrophic insurance coverage. With the ever-increasing premiums, the Association must exercise due diligence in minimizing risk and exposure to protect this invaluable membership benefit. Discussions with school administrators over the past year, coupled with recent claims history and the turnover in administrators have left a considerable amount of questions for which the Association is seeking clarification from the carrier. Please watch for this important information.

HYPE STUDENT CONFERENCE RECAP

A group of 372 students and 51 adults, representing 45 schools, attended the Fifth Annual KHSAA Hype Student Leadership Conference held Aug. 31 at The Lexington Convention Center.

Conference breakout sessions included Teamwork, Being a Success, Being a Leader and a Town Forum.

Former Iroquois standout and New York Liberty Kym Hampton kicked off the conference with former coach and motivational speaker Harvey Alston as the closing speaker addressing the entire group.

The KHSAA would like to thank its member schools who supported the program by sending representatives as well as our corporate sponsors, First Corbin Financial Corporation, Kentucky National Guard and Fifth Third Bank.

KHSAA CHAMPIONSHIP DATES

Oct. 3-5	Leachman Buick/GMC-KHSAA Girls' Golf	Rolling Hills Country Club, Paducah
Oct. 5-7	Leachman Buick/GMC-KHSAA Boys' Golf	Country Club of Paducah, Paducah
Oct. 28-29	Girls' Volleyball	Regents Hall NKU, Highland Heights
Nov. 2-3, 5	Boys' & Girls' Soccer	Rawlings Stadium, Georgetown
Nov. 12	Boys' & Girls' Cross Country	Ky. Horse Park, Lexington
Dec. 2-3	Football	Papa John's Cardinal Stadium, Louisville
Feb. 17-18	Swimming	UK Lancaster Aquatic Center, Lexington
Feb. 16-18	Wrestling	Frankfort Convention Center, Frankfort
March 15-18	National City/KHSAA Boys' Basketball	Rupp Arena, Lexington
March 22-25	Houchens/KHSAA Girls' Basketball	WKU Diddle Arena, Bowling Green
May 20	Slow Pitch Softball	RiverShore Sportsplex, Hebron
May 25-27	Fifth Third/KHSAA Boys' & Girls' Tennis	UK Boone/Downing Complex, Lexington
June 2-3	Boys' & Girls' Track	UK Shively Track, Lexington
June 9-10	Fast Pitch Softball	Skyview Park, Jeffersonton
June 14-17	Fifth Third/KHSAA Baseball	Applebee's Park, Lexington

ATHLETIC ADMINISTRATORS WORKSHOP ATTENDANCE

A group of 85 school administrators attended the recent Athletic Administrators Workshop. This was the fifth year the KHSAA hosted the workshop offering information and support to administrators across the state.

REMINDERS ABOUT KHSAA CONTEST OPPONENTS, IN AND OUT OF STATE

The action taken at the 2005 Annual Delegate Assembly Meeting, went into effect August 5, 2005, changing key provisions about contest opponents for KHSAA member schools.

KHSAA MEMBERS VS. IN STATE TEAMS

All regular season games against in-state opponents must be against schools that also belong to the KHSAA. Students from non-member schools in Kentucky may not, under any circumstances, compete against KHSAA member school students in the contests defined within Bylaw 25.

KHSAA MEMBERS VS. OUT OF STATE TEAMS FROM CONTIGUOUS STATES

All regular season games played against out of state opponents must be played against schools that are members of that state's association. The KHSAA office can assist in determining the status of those teams.

A sanction form is not required if all participating schools are from Indiana, Illinois or Ohio, unless a NFHS sanction applies. Please note, however, that Missouri, Tennessee, Virginia and West Virginia require a sanction form for every out-of-state event

KHSAA MEMBERS VS. NON CONTIGUOUS OR OTHERS THAT REQUIRE NFHS SANCTION

KHSAA member schools hosting an event are to complete the NFHS sanction form and include a processing fee in the amount of \$100.00 if the contests includes any of the following criteria:

- The event involves two or more schools and is co-sponsored by or titled in the name of an organization outside the school community (e.g., a university, theme park, athletic shoe/apparel company).
- Non-bordering state events if five or more states are involved.
- Non-bordering state events if more that eight schools are involved.
- Any event involving two or more schools that involves a team from a foreign country. (The exceptions to this rule are Canada and Mexico).

The sanction fee should be made payable to the National Federation and sent to the KHSAA with the appropriate form. The KHSAA is responsible for forwarding the form and fee to the National Federation Office.

When Kentucky member schools are participating in out-of-state contests, the host school from out-of-state is responsible for completing the sanction form through the applicable state association.

If you have any questions, please contact Marilyn Mitchell at the KHSAA office (859)299-5472 or email mmitchell@khsaa.org.

2005-06 KHSAA RULES CLINICS

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2).

ALL TIMES ARE LOCAL.

CROSS COUNTRY

9/14 Makeup Clinic (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

FOOTBALL

9/21 Makeup Clinic (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

GOLF

9/13 Make-Up Clinic (\$75 Fine), Lexington, KHSAA Office

SOCCER

9/8 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

SWIMMING

Beginning with the 2005-06 school year, ALL head swimming coaches are required to attend an annual KHSAA Swimming and Diving Rules Clinic in order to be eligible to coach in post season play.

(All times are 6 p.m., unless noted otherwise)

8/30 Lexington, Paul Dunbar HS, TBA

9/17 Madisonville, Madisonville-North Hopkins HS, 9:00 a.m.

9/17 Bowling Green HS, 4:00 p.m.

9/19 Covington, Scott HS

9/21 Louisville, St. Xavier HS

11/15 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

VOLLEYBALL

9/21 Make-Up Clinic (\$75 Fine) Lexington, KHSAA Office

ATHLETIC DIRECTORS CORNER

The KHSADA will offer 1 – 3 Leadership Training Program courses on Sunday evening, November 6 from 4 – 8 p.m. at the Clarion Hotel in Louisville. If there is a particular course you are interested in taking, please email that request by September 21 to: faye.thornton@bourbon.kyschools.us

Information on the NEW KHSADA web page will be forthcoming in September as well as information from the NFHS on registration for the Annual National Conference for Athletic Directors to be held in Orlando, Florida December 14 - 18