

Commissioner's Notes

August 2004

• PLEASE COPY AND DISTRIBUTE TO ALL ATHLETIC DEPARTMENT PERSONNEL •

FROM THE COMMISSIONER'S DESK



Hello everyone and welcome to the beginning of the 2004-05 school year. Here's hoping your summer was fun and productive. On behalf of the entire KHSAA Staff and Board we are all looking forward to working with each of you during the upcoming year. We will be visiting with many of you during our scheduled regional meetings which are

listed on the KHSAA calendar. It has been a busy summer, with our fall sports practice in full swing and KHSAA staff already out in the state conducting rules clinics for coaches and officials.

The KHSAA Board of Control met on July 15, 2004 and the following are highlights of the meeting:

- Approved a new tennis alignment and format effective for the 2005 tennis season
- Approved Director's and Officers and General Liability insurance proposals
- Reviewed an amendment to KRS 159.035 which states "A principal shall give a student an excused absence of up to ten (10) school days to pursue an educational enhancement opportunity determined by the principal to be of significant educational value, including but not limited to participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language and the arts.

A) A student receiving an excused absence under this subsection shall have the opportunity to make up school work missed and shall not have his or her class grades adversely affected for lack of class attendance or class participation due to the excused absence.

B) Educational enhancement opportunities under this subsection shall not include nonacademic extracurricular activities, but may include programs not sponsored by the school district.

The current interpretation in "B" has been clarified in that the current wording does not include extracurricular activities as "educational enhancement".

- Reported that Kentucky will be the host state for the NFHS Section II Meeting on September 26-28 in Louisville.
- Continued to study the basketball alignment further with a presentation to be made to the Board in August.

As always feel free to contact any KHSAA staff member for assistance with any KHSAA program.

ATHLETIC ADMINISTRATORS AND CHEER WORKSHOPS

Enclosed you will find information for the upcoming Athletic Administrators Workshop, **Friday August 13**. Also, information on the Annual Cheerleading Workshop on **Saturday, August 21** is included. Both workshops will be held at the KHSAA office in Lexington.

ANNUAL MEETING DATES

Please note that **September 10, 2004** is the date Annual Meeting proposals are due to the KHSAA office.

The Board of Control approved **January 13, 2005** as the date for this year's Annual Meeting. The Annual Meeting for the 2005-06 school year will be scheduled for October, 2005. The exact date will be determined later upon confirmation of the site.

KHSAA HANDBOOK UPDATES

The deadline for changes to school information for the publication of the 2004-05 KHSAA Handbook is Aug. 6.

Please make sure all information that pertains to your school (coaches' names, addresses, sports sponsors, principal's name, email addresses, phone and fax numbers) is updated and correct. Updates should be done online through the KHSAA website (www.khsaa.org) using the "Member Schools" link.

Much effort has been expended by staff and the member schools over the last year in making sure of the accuracy of the information, and your cooperation is greatly appreciated. If you need password assistance, contact Marilyn Mitchell at the KHSAA (mmitchell@khsaa.org).

HEAT ILLNESS PREVENTION

Enclosed you will find the KMA/KHSAA Heat Illness Chart. We ask all school athletic administrators to carefully review this material and check further information available on the main page of the website <http://www.khsaa.org>. Please remember these guidelines are not only intended for football, but all KHSAA sports. These important reminders are critical to the safety, health and welfare for the student athlete.

TITLE IX - PRIME TIME BASKETBALL GAMES

After review of several 2003-04 boys' and girls' basketball schedules, a concern still exists regarding "prime time" playing opportunities for girls' basketball contests.

"Prime time" is defined as contests on Friday night and/or Saturday day/Saturday night and relate to home games for the contestants at the reviewed school. "Prime time" opportunities for girls' home basketball games should reflect a comparable percentage when compared to the "prime time" opportunities scheduled for boys' home basketball games. "Prime time" basketball games played away from home do not demonstrate any initiative in scheduling or hosting prime time playing opportunities, with regards to providing equitable playing opportunities for the purpose of Title IX compliance.

The KHSAA will soon begin the review of each school's scheduled 2004-05 basketball contests. KHSAA Board of Control policy requires all basketball schedules to be posted on the KHSAA website. As has been mentioned in several previous editions of these Commissioner's Notes, this review will focus on "prime time" contests schedule for both boys' and girls' games.

One hundred fifty one schools were notified in January 2004 that their 2004-05 "prime time" playing opportunities for boys' and girls' basketball must be comparable. The details of that compliance standard were spelled out in the January 2004 correspondence to those schools. For those schools failing to meet the required 2004-05 standard, the following scenario of penalties will be applied:

1. School A fails to meet the "prime time" standard for girls' home games. Therefore, the first boy's team contest (non-tournament) on School A's schedule involving a visiting school (School K) that also does not meet their required home "prime time" standard will be cancelled. Both opponents will suffer a forfeit (loss) without the ability to reschedule another boy's contest. No forfeit fee will be exchanged. If no visiting team on School A's boy's home schedule is themselves in violation of the "prime time" home game standard, then School A's first boy's "prime time" game (non-tournament) in February (January, if none exist in February) will be cancelled. School A will suffer a forfeit (loss) and a forfeiture fee must be paid to the visiting team suffering the elimination of the game. The visiting team, now missing a game, may reschedule another contest.
2. School K, which lost their away game at School A because they also failed to meet the 2004-05 requirement, will also be subject to the loss of one

of their boy's home games because they do not meet the 2004-05 requirement. In effect, School K (and schools in similar situations) could find itself as a school that would lose two boy's games (one home and one away) off of their allowable 24 regular season contest.

3. Schools seeking to appeal the penalty may be heard before the KHSAA Board of Control at their November 2004 meeting.

SANCTIONS FOR OUT OF STATE CONTESTS

KHSAA member schools hosting an event are to complete the NFHS sanction form and include a processing fee in the amount of \$75.00 if the contests includes any of the following criteria:

1. The event involves two or more schools which is co-sponsored by or titled in the name of an organization outside the school community (e.g., a university, theme park, athletic shoe/apparel company).
2. Non-bordering events if five or more states are involved.
3. Non-bordering events if more that eight schools are involved.
4. Any event involving two or more schools that involves a team from a foreign country. (The exceptions to this rule are Canada and Mexico).

The fee should be made payable to the National Federation and sent to the KHSAA with the appropriate form. The KHSAA is responsible for forwarding the form and fee to the National Federation Office. When Kentucky member schools are participating in out-of-state contests, the host school from out-of-state is responsible for completing the sanction form through the applicable state association. A sanction form is not required if all participating schools are from bordering states of Kentucky. Please note, however, that Tennessee and West Virginia require a sanction form for every out-of-state event. If you have any questions, please contact Marilyn Mitchell at the KHSAA office (859)299-5472 or email mmitchell@khsaa.org.

POST SEASON VOLLEYBALL (DISTRICT TOURNAMENT)

Athletic Directors and Volleyball Coaches are again reminded that beginning with the 2004-05 Volleyball post season tournaments, all district tournament play (October 11-16, 2004) will be a single elimination tournament. The winner and runner-up from each district (single elimination) tournament will advance to the single elimination regional tournament (October 18-23, 2004). The winner of the single elimination regional tournament will advance to the sixteen (16) team State Tournament in Frankfort, KY on October 29-30, 2004.

SCHOOLS REMINDED ABOUT ENROLLMENT REQUIREMENT

Five interpretative case situations from the Handbook should serve as important guides for school administrators regarding participation by non-enrolled students. These should answer most inquiries that come from parents and coaches.

Case BL-4-11- *May a student participate for a member school while enrolled in another school that does not offer a particular sport?*

No, a student must be enrolled as a full-time student and receiving credit through the member school at which participation is desired, or be a student at a "feeder" school in the same school district.

Case BL-4-12- *May a student enrolled at a private or parochial school below grade nine represent a public member school in competition in grades 9-12?*

No, a student must be enrolled as a full-time student and receiving credit through the member school at which participation is desired, or be a student at a "feeder" school in the same school district.

Case BL-4-13- *May a student enrolled at a private or parochial school below grade nine represent a public school in competition in grades below grade nine?*

That decision would be left to the local Board of Education of the public school district and/or its related Site Based Decision Making organizations.

Case BL-4-14 – *May a home-schooled student participate in interscholastic athletics at a KHSAA member school?*

Unless that student is enrolled full-time (minimum four hours of instruction) at that local high school or under that local Board of Education, he/she may not participate. In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school.

Case BL-4-15 – *May a home-bound student participate in interscholastic athletics at a KHSAA member school?*

In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school. It should be noted that in accordance with 704 KAR 7:120, Section 2, part (6), "Eligibility for home/hospital instruction shall cease if the student works or participates in athletic activities." Schools and school districts should be mindful that a student who practices and/or plays in an athletic contest is no longer able to be in home bound instruction once such participation occurs.

Case BL-4-16 – *May a student enrolled in an alternative, A6 or other type program school participate in interscholastic athletics at a KHSAA member school?*

No, not unless that student is enrolled full-time (minimum four hours of instruction) at that local high school or under that local Board of Education for which they desire to participate. In order to represent a member school, a student must be a full-time student at a KHSAA member school or at a feeder school under the same local Board of Education as the member school. The A6 and other alternative-type schools are separate entities with their own unique school identification numbers and data, and as such, are considered to be outside the scope of students who can participate for another school.

TRANSFER FORM INFORMATION

July through October are some of the busiest times of the year for processing domestic and non-domestic student eligibility forms #GE06 & #GE07 (Transfer Forms). Your assistance in helping with the transfer process is greatly appreciated so we can provide you with eligibility rulings in a timely manner.

- Review the transfer form and make sure the form is filled out completely by both the sending and receiving school (Incomplete forms will be returned to the receiving school).
- Include an accurate enrollment date for the student (Postdated enrollment dates cannot be processed and will be returned to the receiving school).
- Allow one week from the date you mail the form to the KHSAA before calling the office to check on the status (School personnel will receive priority).
- Inform parents that all communications regarding a student's transfer status should be between the student's family and the school personnel (Not the KHSAA).
- If questions #13-#14 are checked "NO" (i.e., student has never played in a varsity contest in any sport), the transfer form does not need to be sent to the KHSAA for processing. It should, however, be kept on file at the receiving school in the student's permanent record.

The Domestic form (GE6) is located on the website at <http://www.khsaa.org/forms/> under general forms and a clean copy is also enclosed. A revised foreign exchange form (GE7) will be forwarded to member schools electronically by August 6, and will be available on the website as well.

Your cooperation in this important matter is greatly appreciated. If you have any questions about the transfer or appeal process, please contact Darlene Koszenski (Administrative Assistant to Commissioner Brigid L. DeVries) at 859-299-5472.

COMMISSIONER'S NOTES ON LINE

As always, the Commissioner's Notes are available on line for the convenience of school personnel to forward to coaches and other related entities, and are also to be mailed electronically for ease of distribution.

NFL OFFERS ASSISTANCE TO IMPROVE COMMUNITY FOOTBALL FIELDS

The NFL Youth Football Fund Grassroots Program is a partnership of the National Football League Youth Football Fund (NFL YFF), which provides funding for the program, and the Local Initiatives Support Corporation (LISC) (<http://www.lisc.org/>), which provides technical assistance and manages the program, The goal of the program is to provide nonprofit, neighborhood-based organizations with financial and technical assistance to improve the quality, safety and accessibility of local football fields.

The NFL Grassroots Program provides grants of up to \$200,000 for capital improvement projects. In order to be eligible for a grant under the program, projects must be sponsored by nonprofit community-based organizations with 501(c)3 status or by middle schools or high schools. In addition, all organizations applying for funds must be located specifically and exclusively within the NFL target markets and serve low to moderate income areas within those markets.

The deadline for applying for grants is August 30, 2004.

FALL SPORTS PHOTOS DUE

Please note team photos in the sports of volleyball, football, boys' soccer and girls' soccer are due to the Association by October 1.

Please remember the photo MUST BE AN ORIGINAL. Faxed copies, copies of photos, newspaper copies, or laser printer printouts **ARE NOT ACCEPTABLE**. You may go to the "Members Only" page on the KHSAA website and use the "Upload Photo" feature. You may also e-mail the photo provided it has been scanned at a minimum DPI of 300 and is not bitmapped. The file should be sent as an attachment and saved with a file extension of .jpg, .gif, or .tif. Failure to submit the photo may result in a fine as permitted by KHSAA Bylaw 33.

Future deadlines for other sports will be published in issues of the Commissioner's Notes and the Athlete magazine.

FALL SPORTS SCHEDULING

Please check the "Member Schools Only" page to ensure that all of your schools fall schedules are as up to date as possible or make any needed changes.

NEW SOCCER ALIGNMENT

SEEDING PROCEDURES/SITE SELECTIONS

At the Board of Control Meeting November 19, 2003, the Board approved a recommendation that re-aligned the boys' and girls' soccer districts, regions, sub-sections and sections for the 2004 and 2005 seasons into a consolidated alignment. As a result of this Board action, all Districts are required to provide the KHSAA with a new District Tournament Site Selection and Seeding Plans. All plans must be submitted to the KHSAA prior to September 7, 2004. The form for reporting the site selection is located at <http://www.khsaa.org/forms/SO109.doc> and the seeding plan is <http://www.khsaa.org/forms/SO116.doc>. If you have trouble downloading these forms please contact Phyllis Sallee at the KHSAA.

CORRESPONDING DATE REMINDER

Revised Corresponding Date Calendars are available online that accurately reflect the action of the Annual Meeting in January, 2004. School representatives should use the new chart as opposed to those printed in the 2003-04 Handbook to minimize schedule conflict.



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

TO: Member School Superintendents
Member School Principals
Member School Athletic Directors

FROM: Commissioner Brigid L. DeVries
Assistant Commissioner Larry Boucher
Assistant Commissioner Julian Tackett
Assistant Commissioner Roland E. Williams
Director of Promotions & Media Relations Butch Cope

DATE: July 30, 2004

RE: Fourth Annual KHSAA New Athletic Administrators Workshop
"Athletics: Assisting and Supporting the Education Process"

In an effort to assist our member schools, the KHSAA is again sponsoring an Athletic Administrator's Workshop on Friday, August 13, 2004. The primary target audience is those athletic administrators or others involved in the responsibilities for interscholastic athletics who have been hired in the last few years, and who may not have had the opportunity to have their questions answered or policies explained or those veteran administrators desiring a refresher session. We have planned this particular seminar as a means of making sure that all of our school administrators are on the "same page" as we start the new school year, and to give attendees a chance to clarify any issue that may be unclear at this point.

Tentative topics to be covered include:

- Student eligibility and verification including academic, age, enrollment and transfer rules and the KHSAA Due Process Procedure;
- KHSAA Forms and Communication and use of the KHSAA web site;
- Title IX and KDE Regulations; including an update on changing regulations;
- KHSAA programs and projects to benefit the membership;
- Dealing with sports officials from an administrator's perspective;
- Risk Management and Liability Issues in Athletics including pre-season meetings with coaching staff.

The meeting will begin at 10:00 a.m. ET at the KHSAA office in Lexington and we plan on completing by 3:30 p.m. For complete directions to the KHSAA office, see the KHSAA web site at <http://www.khsaa.org/contact.htm>, or contact the office at 859-299-5472. If you or other representatives of your school are going to attend, please complete the attached form and mail/fax back to the KHSAA on or before Tuesday, August 10, 2004 so that enough copies can be made of any information to be distributed and lunch (which will be provided) plans can be arranged. Please feel free to contact the office should you have any questions.



KHSAA NEW ADMINISTRATORS WORKSHOP REGISTRATION

KHSAA Form GE45
Rev. 07/04

School: _____

The KHSAA will be providing lunch from Chick-Fil-A.

PLEASE PRINT CLEARLY

Persons Attending: Name

Position in School

_____	_____
_____	_____
_____	_____

To better prepare for the meeting, you may have encountered questions you need answered or discussed. Please list three items, in priority order, to be addressed at the workshop if time permits:

1 _____

2 _____

3 _____

Signature Date

Fax this form to KHSAA (859) 293-5999 on or before Tuesday, August 10, 2004 so that we have an accurate count for copies and lunch.

Heat Index Calculation and Chart Temperature (In Fahrenheit)

Relative Humidity at Site

	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99
100	84	87	91	95	99	103	107	112	116	121	126	132	137	143	149	155	161	168	174	181	188
99	84	87	91	94	98	102	106	111	116	120	125	131	136	142	147	153	160	166	172	179	186
98	84	87	90	94	98	102	106	110	115	120	124	130	135	140	146	152	158	164	171	177	184
97	84	87	90	94	97	101	105	110	114	119	124	129	134	139	145	151	157	163	169	176	182
96	83	87	90	93	97	101	105	109	113	118	123	128	133	138	144	149	155	161	167	174	180
95	83	86	90	93	97	100	104	108	113	117	122	127	132	137	142	148	154	160	166	172	179
94	83	86	89	93	96	100	104	108	112	116	121	126	131	136	141	147	152	158	164	170	177
93	83	86	89	92	96	99	103	107	111	116	120	125	130	135	140	145	151	157	162	169	175
92	83	86	89	92	95	99	103	106	111	115	119	124	129	133	139	144	149	155	161	167	173
91	83	86	89	92	95	98	102	106	110	114	118	123	127	132	137	143	148	154	159	165	171
90	83	86	88	91	95	98	102	105	109	113	117	122	126	131	136	141	147	152	158	164	170
89	83	85	88	91	94	98	101	105	109	113	117	121	125	130	135	140	145	151	156	162	168
88	83	85	88	91	94	97	101	104	108	112	116	120	125	129	134	139	144	149	155	160	166
87	83	85	88	91	94	97	100	104	107	111	115	119	124	128	133	138	143	148	153	159	164
86	83	85	88	90	93	96	100	103	107	110	114	118	123	127	132	136	141	146	152	157	163
85	83	85	87	90	93	96	99	102	106	110	113	117	122	126	130	135	140	145	150	155	161
84	82	85	87	90	93	96	99	102	105	109	113	117	121	125	129	134	139	144	149	154	159
83	82	85	87	90	92	95	98	101	105	108	112	116	120	124	128	133	137	142	147	152	158
82	82	85	87	89	92	95	98	101	104	108	111	115	119	123	127	132	136	141	146	151	156
81	82	84	87	89	92	94	97	100	104	107	110	114	118	122	126	131	135	140	144	149	155
80	82	84	86	89	91	94	97	100	103	106	110	113	117	121	125	129	134	138	143	148	153
79	82	84	86	89	91	94	96	99	102	106	109	113	116	120	124	128	133	137	142	146	151
78	82	84	86	88	91	93	96	99	102	105	108	112	115	119	123	127	131	136	140	145	150
77	82	84	86	88	90	93	96	98	101	104	108	111	115	118	122	126	130	135	139	144	148
76	82	84	86	88	90	93	95	98	101	104	107	110	114	117	121	125	129	133	138	142	147
75	82	84	85	88	90	92	95	97	100	103	106	109	113	116	120	124	128	132	136	141	145
74	82	83	85	87	89	92	94	97	100	103	106	109	112	116	119	123	127	131	135	140	144
73	82	83	85	87	89	91	94	96	99	102	105	108	111	115	118	122	126	130	134	138	143
72	82	83	85	87	89	91	93	96	99	101	104	107	111	114	117	121	125	129	133	137	141
71	81	83	85	87	89	91	93	96	98	101	104	107	110	113	116	120	124	127	131	136	140
70	81	83	85	86	88	90	93	95	98	100	103	106	109	112	116	119	123	126	130	134	138
69	81	83	84	86	88	90	92	95	97	100	102	105	108	111	115	118	122	125	129	133	137
68	81	83	84	86	88	90	92	94	97	99	102	105	108	111	114	117	121	124	128	132	136
67	81	83	84	86	88	90	92	94	96	99	101	104	107	110	113	116	120	123	127	131	135
66	81	82	84	86	87	89	91	93	96	98	101	103	106	109	112	115	119	122	126	129	133
65	81	82	84	85	87	89	91	93	95	98	100	103	105	108	111	114	118	121	125	128	132
64	81	82	84	85	87	89	91	93	95	97	99	102	105	108	110	114	117	120	123	127	131
63	81	82	84	85	87	88	90	92	94	97	99	101	104	107	110	113	116	119	122	126	130
62	81	82	83	85	86	88	90	92	94	96	98	101	103	106	109	112	115	118	121	125	128
61	81	82	83	85	86	88	90	91	93	96	98	100	103	105	108	111	114	117	120	124	127
60	81	82	83	84	86	88	89	91	93	95	97	100	102	105	107	110	113	116	119	123	126
59	81	82	83	84	86	87	89	91	93	95	97	99	102	104	107	109	112	115	118	122	125
58	81	82	83	84	85	87	89	90	92	94	96	99	101	103	106	109	111	114	117	120	124
57	80	81	83	84	85	87	88	90	92	94	96	98	100	103	105	108	111	113	116	119	123
56	80	81	83	84	85	86	88	90	92	93	95	98	100	102	105	107	110	113	115	118	122
55	80	81	82	84	85	86	88	89	91	93	95	97	99	101	104	106	109	112	114	117	120
54	80	81	82	83	85	86	87	89	91	93	94	96	99	101	103	106	108	111	114	116	119
53	80	81	82	83	84	86	87	89	90	92	94	96	98	100	103	105	107	110	113	116	118
52	80	81	82	83	84	86	87	88	90	92	94	96	98	100	102	104	107	109	112	115	117
51	80	81	82	83	84	85	87	88	90	91	93	95	97	99	101	104	106	108	111	114	116
50	80	81	82	83	84	85	86	88	89	91	93	95	97	99	101	103	105	108	110	113	115
49	80	81	82	83	84	85	86	88	89	91	92	94	96	98	100	102	105	107	109	112	115
48	80	81	81	82	84	85	86	87	89	90	92	94	96	97	100	102	104	106	109	111	114
47	80	81	81	82	83	85	86	87	88	90	92	93	95	97	99	101	103	105	108	110	113
46	80	80	81	82	83	84	86	87	88	90	91	93	95	96	98	100	103	105	107	109	112
45	80	80	81	82	83	84	85	87	88	89	91	92	94	96	98	100	102	104	106	109	111
44	80	80	81	82	83	84	85	86	88	89	91	92	94	96	97	99	101	103	106	108	110
43	79	80	81	82	83	84	85	86	87	89	90	92	93	95	97	99	101	103	105	107	109
42	79	80	81	82	83	84	85	86	87	88	90	91	93	95	96	98	100	102	104	106	109
41	79	80	81	82	82	83	85	86	87	88	90	91	93	94	96	98	100	101	104	106	108
40	79	80	81	81	82	83	84	85	87	88	89	91	92	94	95	97	99	101	103	105	107

- Under 95 HI**
 - ❖ All sports - Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire; Mandatory water breaks every 30 minutes for 10 minutes in duration; Ice-down towels for cooling
 - ❖ Watch/monitor athletes carefully for necessary action
- 95 HI to 99 HI**
 - ❖ All sports - Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire; Mandatory water breaks every 30 minutes for 10 minutes in duration; Ice-down towels for cooling; Watch/monitor athletes carefully for necessary action.
 - ❖ Contact sports and activities with additional equipment - Helmets and other possible equipment removed if not involved in contact or necessary for safety.
 - ❖ Reduce time of outside activity. Consider postponing practice to later in the day.
 - ❖ Re-check temperature and humidity every 30 minutes to monitor for increased Heat Index.
- 100 HI to 104 HI**
 - ❖ All sports - Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire; Mandatory water breaks every 30 minutes for 10 minutes in duration; Ice-down towels for cooling; Watch/monitor athletes carefully for necessary action; Alter uniform by removing items if possible; Allow for changes to dry t-shirts and shorts; Reduce time of outside activity as well as indoor activity if air conditioning is unavailable; Postpone practice to later in day.
 - ❖ Contact sports and activities with additional equipment - Helmets and other possible equipment removed if not involved in contact or necessary for safety. If necessary for safety, suspend activity.
 - ❖ Re-check temperature and humidity every 30 minutes to monitor for increased Heat Index.
- Above 104 HI**
 - ❖ All Sports - Stop all outside activity in practice and/or play, and stop all inside activity if air conditioning is unavailable.



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
DOMESTIC STUDENT TRANSFER FORM
THIS FORM MAY NOT BE FAXED TO THE KHSAA. STUDENT IS NOT ELIGIBLE UNTIL RULING ISSUED BY COMMISSIONER. INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.

KHSAA Form GE06
Rev. 7/04

For Use Only With Domestic Students Enrolling in a KHSAA member school after having been enrolled in grade nine or those students below grade nine who have represented a member school during the current school year.
INSTRUCTIONS – This form is to be Processed Between School Administrators and May Not Involve Parental Intervention in its Delivery.

1. THE RECEIVING SCHOOL IS THE MEMBER SCHOOL IN WHICH THE STUDENT IS ENROLLED AND FOR WHICH HE/SHE IS REQUESTING ELIGIBILITY.
2. THE SENDING SCHOOL IS THE MOST RECENT SCHOOL IN WHICH THIS STUDENT WAS ENROLLED AND PARTICIPATED IN INTERSCHOLASTIC ATHLETICS. FOR STUDENTS WHO HAVE ATTENDED MULTIPLE SCHOOLS, THIS IS THE LAST SCHOOL AT WHICH THE STUDENT PARTICIPATED IN VARSITY ATHLETICS.
3. COMPLETE THIS FORM FOR ANY STUDENT TRANSFERRING INTO A SCHOOL WHO HAS PARTICIPATED IN ATHLETICS AT A SENDING SCHOOL AFTER ENROLLING IN GRADE NINE (9) OR IF THE STUDENT IS BELOW GRADE NINE (9) AND HAS REPRESENTED A MEMBER SCHOOL DURING THE CURRENT YEAR.
4. IN ACCORDANCE WITH KHSAA BYLAWS, STUDENTS MAY NOT PRACTICE, SCRIMMAGE (INTER OR INTRA-SCHOOL) OR PLAY IN CONTESTS UNTIL BEING RULED ELIGIBLE BY THE COMMISSIONER'S OFFICE. MEMBER SCHOOL (S) WILL BE PENALIZED FOR SUCH PARTICIPATION.
5. VERIFICATION AS TO A STUDENT NOT HAVING PARTICIPATED IN VARSITY ATHLETICS AT HIS/HER FORMER SCHOOL SHALL BE IN WRITING (USING THIS FORM) AND KEPT ON FILE UNTIL THE STUDENT GRADUATES. NOTE: NO RULING IS NECESSARY IF THE SENDING SCHOOL RESPONSE INDICATES THAT THE STUDENT ATHLETE HAS NOT PARTICIPATED IN VARSITY ATHLETICS.
6. ALL OF THE PARTIES SHALL COMPLETE ALL OF THE NON-SHADED AREAS ON THE FORM IN THE PROPER COLUMN AS IT APPLIES TO THAT SCHOOL'S INFORMATION.
7. THE RECEIVING SCHOOL SHOULD CHECK FOR ANY MISSING INFORMATION AND RETURN THE FORM TO THE KHSAA FOR A RULING.
8. THE FORM WILL BE REVIEWED BY THE COMMISSIONER'S OFFICE AND A RULING WILL BE ISSUED.
9. A RULING WILL NOT BE ISSUED FOR A MINIMUM OF THREE (3) WORKING DAYS TO ENSURE TIME FOR VERIFICATION OF THE DATA.
10. ONLY THE PRINCIPAL AND/OR DESIGNATED REPRESENTATIVE OF A MEMBER SCHOOL MAY INQUIRE AS TO THE PROCESSING STATUS OF THE FORM.
11. THE WAIVER OF BYLAW 6 DOES NOT IN AND OF ITSELF DECLARE THE STUDENT ELIGIBLE. IT IS THE RESPONSIBILITY OF THE MEMBER SCHOOL TO VERIFY THAT THE STUDENT IS ELIGIBLE ACCORDING TO ALL OTHER BYLAWS.

#	Information Needed	RECEIVING SCHOOL INFORMATION			SENDING SCHOOL INFORMATION					
		Unless shaded, this information is to be completed by the receiving (new) school			Unless shaded, this information is to be completed by the last school at which the student participated in varsity athletics (after enrollment in grade nine)					
1	Student Name									
2	Grade in school									
3	Birth Date									
4	Student's Enrollment History (list school attended)	Grade	School	Varsity Play (Yes/No)?						
		9								
		10								
		11								
5	Name of Receiving School									
6	Complete Address of Receiving School									
7	Date of Enrollment at Receiving School									
8	Name of Sending School (last school at which student played varsity athletics)									
9	Complete Address of Sending School									
10	Date of Withdrawal from Sending School									
11	Date of first entry into Sending school									
12	Grade level of first entry into Sending school				9	10	11	12		
13	Has this student participated in VARSITY athletics representing this school after enrolling in grade 9? (check response)				YES		NO			
14	Has this student participated in VARSITY athletics representing this school during the current school year? (check response)				YES		NO			
If the response to 13 and 14 are both No, sign the form in the appropriate location of line 34 and return to the Receiving School as no ruling will be necessary in this case and the form is to be placed on file until the student graduates. If this is the case, DO NOT SEND this form to the KHSAA.										
15	Date of Last Varsity Participation in Any Sport									
16	Sport(s) in which student participated on the varsity level after enrollment in grade nine									
17	Sport(s) in which student desires to participate									
18	Name of Custodial Parent (NOTE: Guardianship is NOT custody).									
19	Who has legal custody (care and support) of this student (Mother, Father, Other) Enclose custody order if this request is based on a change in custody.									

		RECEIVING SCHOOL INFORMATION	SENDING SCHOOL INFORMATION
20	Street Address of this student and family while attending this school (<u>use 911 address, do not use PO Box</u>)		
21	Date that the student and family moved into the address listed in Question 20?		
22	Status of residence listed in Question 20 (SOLD, SALE PENDING LEASED OR STILL OWNED)		
23	Phone number (day and night) of student and family according to school records.		
24	Who owns/leases/rents the residence listed in the Question 20? (parents, etc)		
25	What specific public/independent school district includes the address listed in Question 20 above (specific public school not school system).		
26	Amount of base tuition and fees charged to all students who attend this high school, or charged to non-district resident students.		
27	Amount of tuition and fees charged to this student.		
28	Who paid the tuition and fees to the school (if applicable) and that person's relationship to the school (i.e. faculty, coach, administrator, parent, none)		

DEFINITIONS AND PROVISIONS- For purposes of this bylaw, a bonafide change of residence means the moving of the student and his/her parents from one school district defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his/her emancipation and change of residence for purposes of this bylaw. A change of residence or the approval of any other waiver of the one-year period of ineligibility may not be granted - 1) If the change in schools is to nullify or circumvent the actions of representatives or rules of the previous school or if the student left the sending school under penalty which would have resulted in their ineligibility at the sending school; 2) If the applicable exception occurs after the enrollment at the new school; 3) If the change is motivated in whole or part by a desire to participate in athletics at the new school; 4) If the applicable exception is used or manipulated for the purpose of gaining athletic eligibility; 5) If the change in residence or other applicable exception being met by the student and the parent(s) does not reasonably precipitate a transfer to the new school.

		RECEIVING SCHOOL INFORMATION		SENDING SCHOOL INFORMATION	
29	According to the definition listed above, has this student and his/her custodial family had a bonafide change in residence?	YES	NO	YES	NO
30	Has there been dissolution of marriage followed by a court order granting custody of the student to the parent with whom the student resides?	YES	NO	YES	NO
31	Is this student entering or coming from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school? (check response, give details on line 35 if YES)	YES	NO	YES	NO
32	Is this student a ward of the state or court? (check response, give details on line 35 if YES and include court order)	YES	NO	YES	NO
33	Is this student transferring from a non-member school in Kentucky whose sole participation has been against other non-member schools? (check response, give details on line 35 if YES)	YES	NO	YES	NO
34	Is this transfer due to the death of one or more of the student's custodial parents? (check response, give details on line 35 if YES)	YES	NO	YES	NO
35	Notes concerning school change (<u>attach additional letter if necessary or if unusual circumstances</u>)				

As Principal or Designated Representative of the school, I certify that the above information is correct to the best of my knowledge and based on all available facts. NOTE: The Principal's signature does not represent a recommendation or the final ruling in the case. Disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

36	Print Name of Person Signing this Form		
37	Attesting Signature		
38	Position at the School		
39	Daytime Phone Number		
40	Date Form Signed		

For KHSAA use only			
Approved	<input type="checkbox"/>	The student is eligible upon receipt of notification from the Commissioner's office.	
Denied	<input type="checkbox"/>	This student is ineligible for one-year from the date of enrollment.	
Commissioner's Signature		Signature Date	
Notes for Transfer Correspondence			
Notes for File			

The complete text of Bylaw 6, Transfer Rule, is contained in the KHSAA Handbook as well as interpretations that have established enforcement precedents. Rulings are issued based solely on the issue of Bylaw 6, Transfer Rule. No verbal statement in addition or in contradiction to these materials shall apply. It is the Receiving School obligation to inform the student of this ruling. If facts or circumstances change, notify the Commissioner because any new information could affect or change the ruling. If a participant, parent, contest official, coach or member school representative is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.



**KHSAA
TENNIS ALIGNMENT
EFFECTIVE 2004-2005**

Region 1: Ballard Memorial, Calloway County, Community Christian (Paducah), Fulton City, Graves County, Heath, Lone Oak, Marshall County, Mayfield, Murray, Paducah Tilghman, Reidland, St. Mary **(13)**

Region 2: Caldwell County, Christian County, Fort Campbell, Henderson County, Hopkins County Central, Hopkinsville, Lyon County, Madisonville-North Hopkins, Providence, Trigg County, Union County, University Heights, Webster County **(13)**

Region 3: Apollo, Butler County, Daviess County, Frederick Fraize, Grayson County, Hancock County, McLean County, Muhlenberg North, Muhlenberg South, Ohio County, Owensboro, Owensboro Catholic **(12)**

Region 4: Allen County-Scottsville, Barren County, Bowling Green, Caverna, Clinton County, Cumberland County, Franklin-Simpson, Glasgow, Greenwood, Hart County, Logan County, Metcalfe County, Monroe County, Russellville, Warren Central, Warren East **(16)**

Region 5: Adair County, Bardstown, Bethlehem, Campbellsville, Central Hardin, Elizabethtown, Fort Knox, Green County, John Hardin, Larue County, Marion County, Meade County, Nelson County, North Hardin, Taylor County, Washington County **(16)**

Region 6: Brown, Butler, Central, DeSales (B), Doss, DuPont Manual, Evangel Christian, Fairdale, Holy Cross (Louisville), Iroquois, Male, Pleasure Ridge Park, Portland Christian, Presentation (G), Shawnee, Southern, St. Francis, St. Xavier (B), Valley, Western **(20)**

Region 7: Assumption (G), Atherton, Ballard, Christian Academy-Louisville, Eastern, Fern Creek, Jeffersontown, Kentucky Country Day, Louisville Collegiate, Mercy (G), Moore, Sacred Heart (G), Seneca, Trinity (Louisville) (B), Waggener, Walden, Whitefield Academy **(17)**

Region 8: Anderson County, Bullitt Central, Bullitt East, Carroll County, Gallatin County, Frankfort, Franklin County, North Bullitt, North Oldham, Oldham County, Shelby County, South Oldham, Spencer County, Trimble County, Western Hills, Williamstown **(16)**

Region 9: Beechwood, Boone County, Calvary Christian, Conner, Covington Catholic (B), Covington Latin, Dixie Heights, Holmes, Holy Cross (Covington), Lloyd Memorial, Notre Dame (G), Ryle, Scott, Simon Kenton, St. Henry District, Villa Madonna **(16)**

Region 10: Augusta, Bellevue, Bourbon County, Bracken County, Campbell County, Dayton, Deming, George Rogers Clark, Harrison County, Highlands, Mason County, Montgomery County, Newport, Newport Central Catholic, Nicholas County, Paris, Pendleton County, St. Patrick **(18)**

Region 11: Bryan Station, East Jessamine, Henry Clary, Lafayette, Lexington Catholic, Lexington Christian, Madison Central, Model, Paul Dunbar, Sayre, Scott County, Tates Creek, West Jessamine, Woodford County **(14)**

Region 12: Berea, Boyle County, Casey County, Danville, Garrard County, Harrodsburg, Lincoln County, Madison Southern, McCreary Central, Mercer County, Pulaski County, Pulaski Southwestern, Russell County, Somerset **(14)**

Region 13: Barbourville, Bell County, Clay County, Corbin, Cumberland, Harlan, Knox Central, Lynn Camp, Middlesboro, North Laurel, Oneida Baptist Institute, Pineville, South Laurel, Whitley County **(14)**

Region 14: Breathitt County, Buckhorn, Fleming-Neon, Hazard, Jackson City, Jenkins, June Buchanan, Knott County Central, Lee County, Letcher, Perry County Central, Whitesburg **(12)**

Region 15: Allen Central, Betsy Layne, East Ridge, Lawrence County, Magoffin County, Morgan County, Paintsville, Pike County Central, Pikeville, Prestonsburg, Sheldon Clark **(11)**

Region 16: Ashland Blazer, Bath County, Boyd County, East Carter, Greenup County, Lewis County, Raceland, Rose Hill Christian, Rowan County, Russell **(10)**

WHO (HOW) ADVANCES TO THE 2005 TENNIS STATE TOURNAMENT

SCENARIO

Region 8 Franklin County's Boy's Tennis Team wins the 2005 Boy's Regional Team Title

(As A Result: Both of Franklin County's Singles Players and Both of Franklin County's Doubles Teams Will Advance to the 2005 State Tournament)

Order of 2005 Region 8 Tournament Finish

Singles

1. Gary Dare – Franklin Co.
2. Art Jacklin – Whitesburg
3. Slim Pecton – Eastern
4. Raul Deason – Belfry
5. Perry Traylor – Hart County
6. Stan Hardwick – Franklin County

Doubles

1. Jesse James/Frank James – Franklin Co.
2. Cole Younger/Frank Jones - Whitesburg
3. Billy the Kid/Wyatt Earp - Hazard
4. King Arthur/Lancelot – Franklin Co.

1. From each of the 16 Regions, we will take four singles players and four doubles teams to fill up the entire 64 bracket State Tournament. There is a 64 tournament bracket for each of the Boy's Singles, Girl's Singles, Boy's Doubles and Girl's Doubles, or in other words 256 slots to be filled. In the 2004 State Tournament there were 99 byes (or unfilled slots) within these available 256 slots.

2. Since Tennis is a Team sport and the KHSAA wants to continue to recognize the Team accomplishes and concepts (and since they won the Region), Franklin County's entire Boy's Team (both of their singles players and both of their doubles teams) will advance to the 2005 State Tournament.

3. Since one of their singles players did not finish in the top four, there will have to be a playoff between #3 Slim Pecton and #4 Raul Deason to determine who is actually #3 and #4. Normally #3 and #4 are simply those two players who were beaten in the semi-finals by the #1 and #2 players and no real distinction is usually given to who is actually #3 and #4.

4. This playoff between #3 and #4 is necessary because #6 (Stan Hardwick) will move up and replace the losing player in the match between #3 and #4 so that, by virtue of Franklin County's Team success, both of Franklin County's singles players can be among the four individuals going to the State Tournament.

5. There is no need to have a playoff in Doubles because both of Franklin County's doubles teams finished in the top four.

6. This concept, in conjunction with the new 16 Region alignment, will allow approximately 175 more student athletes to participate in the KHSAA State Tennis Tournament.



Kentucky High School Athletic Association

**2004-2005 Workshop For High School Cheer Coaches
Registration Form**



Conducted By & Held At:
The Kentucky High School Athletic Association
2280 Executive Drive, Lexington, Kentucky 40505
Date: Saturday August 21, 2004
Registration starts at 8:30 a.m.

Session I (Morning) : 9:30 a.m. – 12:30 p.m.

Topics

- KHSAA Regulations
- National Federation Spirit Rules and Rule Changes
- Legal/Liability Information
- Technical Judges Clinic (cheer only)

12:30-1:30 p.m. Lunch on your own.

Session II: 1:30 p.m. – 4:30 p.m.

- NEW Spirit Coach Education Program

Whether you are a new or experienced, spirit coach you need technical knowledge as well as professional coaching education to excel. It is simply not enough to have been a cheerleader or dancer; coaches need education in coaching techniques to lead, mentor, and impart positive aspects of spirit activities in addition to teaching skills. You will receive a certificate for the Spirit Coaching Education process course completion. No test required.

Registration Fees:

Check appropriate box

Session I (Morning Session Only) \$25.00

Full Day (Both Sessions or Afternoon only) \$50.00 (Includes course materials & certification)

AMOUNT ENCLOSED \$ _____

Registration Required By: Monday, August 9, 2004

(Check shall be made payable to KHSAA)

To Guarantee A Reservation Mail Registration & Payment To:

Kentucky High School Athletic Association
2280 Executive Drive
Lexington, Kentucky 40505
Attn: Phyllis Sallee

Name: _____

Address: _____

E-mail Address: _____

Daytime Telephone Number: _____

School Name: _____ School Phone: _____

Space is limited and will be reserved on a first come first served basis.

*Attendees are asked to bring their 2004/05 National Federation Spirit Rules Book AND a tape of any stunts about which you have questions.

2004-05 KHSAA RULES CLINICS
LISTING IS AS OF JUNE 2, 2004.

It is an Association requirement that each licensed official and head coach attend a rules interpretation clinic conducted by the KHSAA (ByLaw 26, Sec. 2). All Track officials are required to attend a clinic every other year. Officials who have not met the requirement will not be permitted to officiate any postseason contest. Coaches who have not met the requirement will not be permitted to coach any postseason contest. Currently, attendance by swimming coaches at clinics is not mandatory.

For 2004-05, approved KHSAA rules clinic sites and dates are as follows:
(ALL TIMES ARE LOCAL TO SITE)

BASEBALL

(All times are 7 p.m., unless noted otherwise)

- 1/15 Louisville, Holiday Inn Fern Valley (w/KBCA Conference), TBA
- 1/23 London, North Laurel HS, 5 p.m.
- 1/26 Florence, Boone Co. HS
- 1/29 Bowling Green HS, 9 a.m.
- 1/30 Cadiz, Trigg Co. HS, 5 p.m.
- 2/5 Paintsville, Johnson Central HS, 9 a.m.
- 2/13 Versailles, Woodford Co. HS, 3 p.m.
- 2/20 Elizabethtown, John Hardin HS, 3 p.m.
- 4/14 Make-Up (\$75 Fine) Lexington, KHSAA Office, 7 p.m.

BASKETBALL

(All times are 7 p.m., unless noted otherwise)

- 10/11 Bardstown, Nelson Co. HS
- 10/12 Eastern, Allen Central HS
- 10/13 London, South Laurel HS
- 10/14 Grayson, East Carter HS
- 10/21 Louisville, Fern Creek HS
- 10/25 Paris, Bourbon Co. HS
- 10/26 Newport HS
- 11/3 Bowling Green HS
- 11/4 Eddyville, Lyon Co. HS
- 11/8 Owensboro, Apollo HS
- 12/15 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

CROSS COUNTRY

(All times are 7 p.m., unless noted otherwise)

- 7/21 Somerset, Pulaski Co. HS
- 7/22 Covington Catholic HS
- 7/27 Paintsville, Johnson Central HS
- 7/29 Louisville, Christian Academy HS
- 8/9 Bowling Green, Greenwood HS
- 8/15 Elizabethtown, John Hardin HS, 5 p.m.
- 8/17 Lexington, Paul Dunbar HS
- 8/22 Cadiz, Trigg Co. HS, 3 p.m.
- 9/8 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

FIELD HOCKEY

(All times are 7 p.m., unless noted otherwise)

7/27 Louisville Collegiate HS

8/3 Louisville, St. Francis HS

8/7 Louisville, Play Day (Site TBA), 10 a.m.-12 p.m. and 1-3 p.m.

FOOTBALL

(All times are 7 p.m., unless noted otherwise)

8/1 Bowling Green HS, 3 p.m.

8/3 London, North Laurel HS

8/4 Newport HS

8/5 Louisville, Christian Academy HS

8/10 Mayfield HS

8/11 Paintsville, Johnson Central HS

8/12 Lexington, Paul Dunbar HS

8/15 Elizabethtown, John Hardin HS, 3 p.m.

9/22 Make-Up (\$75) Lexington, KHSAA Office, 1:30 p.m.

GOLF

(All times are 7 p.m., unless noted otherwise)

6/23 Louisville, Audubon Country Club, 10:30 a.m.

7/13 London, South Laurel HS

7/14 Owensboro, Summit Country Club, 12:30 p.m.

7/29 Florence, Boone Co. HS

8/10 Murray HS

8/11 Bowling Green HS

8/12 Lexington, KHSAA Office

8/16 Paintsville, Johnson Central HS

9/13 Make-Up (\$75 Fine) Lexington, KHSAA Office

SOCCER

(All times are 6:30 p.m., unless noted otherwise)

7/30 Frankfort (w/Coaches Association Conference), Holiday Inn

8/2 Louisville, Fern Creek, 7 p.m.

8/3 Grayson, East Carter HS

8/5 Somerset, Pulaski Co. HS

8/7 Cadiz, Lake Barkley State Resort, (w/WKSOA Meeting), 11 a.m.

8/8 Bowling Green HS, 2 p.m.

8/9 Cecilia, Central Hardin HS

8/11 Erlanger, St. Henry HS

9/1 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

SOFTBALL

(All times are 6:30 p.m., unless noted otherwise)

1/22 London, Site TBA (w/KSCA Conference), 1 p.m.

1/25 Florence, Boone Co. HS

1/30 Cadiz, Trigg Co. HS, 3 p.m.

1/31 Bowling Green HS

2/2 Lexington, Paul Dunbar

2/5 Paintsville, Johnson Central HS, 11 a.m.

2/8 Bardstown HS

2/9 Louisville, Christian Academy HS, 5:30 p.m.
4/14 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.

SWIMMING

(All times are 6 p.m., unless noted otherwise)

9/22 Covington, Scott HS
9/23 Louisville, St. Xavier HS
9/29 Bowling Green HS
9/30 Lexington, UK Lancaster Aquatic Center

TRACK

(All times are 7 p.m., unless noted otherwise)

2/2 Bowling Green HS
2/6 Cadiz, Trigg Co. HS, 3 p.m.
2/9 Louisville, Christian Academy HS, 7:30 p.m.
2/16 Somerset, Pulaski Co. HS
2/20 Elizabethtown, John Hardin HS, 5 p.m.
2/23 Covington Catholic HS
2/27 Paintsville, Johnson Central HS, 3 p.m.
3/1 Lexington, Paul Dunbar HS
4/13 Make-Up (\$75 Fine) Lexington, KHSAA Office, 7 p.m.

VOLLEYBALL

(All times are 7 p.m., unless noted otherwise)

7/17 Lexington, Henry Clay HS (w/KHSAA Coaching Clinic. Coaching clinic begins at 10 a.m., Rules Clinic begins at 2 p.m.)
7/25 Cadiz, Trigg Co. HS, 2 p.m.
7/26 Bowling Green HS
7/27 Owensboro, Daviess Co. HS
7/28 Louisville, Fern Creek HS
8/2 Covington, Scott HS
8/3 Paintsville, Johnson Central HS
8/4 Morehead, Rowan Co. HS
8/5 Bardstown HS
8/9 London, North Laurel HS
9/22 Make-Up Clinic (\$75 Fine) Lexington, KHSAA Office, 7 p.m.

WRESTLING

(All times are 7 p.m., unless noted otherwise)

10/13 Louisville, Christian Academy HS
10/17 Princeton, Caldwell Co. HS, 3 p.m.
10/20 Hebron, Conner HS
10/24 Lexington, KHSAA Office, 3 p.m.
11/8 Make-Up (\$75 Fine) Lexington, KHSAA Office, 1:30 p.m.



Kentucky High School Athletic Association

KHSAA Form GE44
Revised 8/03

2280 Executive Drive
Lexington, KY 40505
(859) 299-5472 • FAX: (859)293-5999
2003-04 Publication Order Form

Name _____

School/Business _____

Address _____

City _____ **State** _____ **Zip** _____

Phone # _____ **Email** _____

Credit Card # _____ **Expiration Date** _____

	Quantity	Mail order	Walk-in	Extended Price
KHSAA PUBLICATIONS				
Athlete Magazine (1 year subscription-4 issues), each school provided two subscriptions through its Principal and Athletic Director, Superintendents are provided one, use this form to order additional.		15.00		
Year-End Athlete Results (included with subscription)		9.00	5.00	
KHSAA Handbook, each school provided two copies through its Principal and Athletic Director, Superintendents are provided one copy, use this form to order additional.		15.00	10.00	
3-Ring Handbook (insert & binder)		30.00	25.00	
3-Ring Handbook (insert)		20.00	15.00	
KHSAA Calendar, each school provided two copies through its Principal and Athletic Director, Superintendents are provided one copy, use this form to order additional.		8.00	6.00	
Title IX Guidelines (members only) (insert & binder)		30.00	25.00	
Title IX Guidelines (members only) (insert)		20.00	15.00	
Statisticians Manual		6.00	5.00	
Court & Field Diagram Book		8.00	5.00	
CHAMPIONSHIP PROGRAM AS SOLD AT EVENTS				
B & G Cross Country Program		7.00	3.00	
B & G Golf Program		7.00	3.00	
B & G Soccer Program		7.00	3.00	
B & G Swimming & Diving Program		7.00	3.00	
B & G Tennis and Track & Field Program		7.00	3.00	
Baseball Program		7.00	3.00	
Basketball (B) Program		8.00	4.00	
Basketball (G) Program		8.00	4.00	
Fast Pitch Softball Program		7.00	3.00	
Football Program		9.00	4.00	
Slow Pitch Softball Program		4.00	2.00	
Volleyball Program		7.00	3.00	
Wrestling Program		7.00	3.00	
Post-Event Results – Cross Country, Golf, Swimming, Tennis, Track or Wrestling	Sport -	5.00	3.00	

PLAYING RULE BOOKS , each school that has properly reported participation is provided one copy of each through its head coach, use this form to order additional.	Quantity	Mail order	Walk-in	Extended Price
NF Baseball Rules Book		9.00	7.00	
NF Baseball Case Book		9.00	7.00	
NF Baseball Umpires Manual		9.00	7.00	
NF Basketball Rules Book		9.00	7.00	
NF Basketball Case Book		9.00	7.00	
NF Basketball Simplified & Illustrated		9.00	7.00	
NF Basketball Officials Manual		9.00	7.00	
NF Basketball Handbook		9.00	7.00	
NF Field Hockey Rules Book		9.00	7.00	
NF Football Rules Book		9.00	7.00	
NF Football Case Book		9.00	7.00	
NF Football Simplified & Illustrated		9.00	7.00	
NF Football Officials Manual		9.00	7.00	
NF Football Handbook		9.00	7.00	
NF Soccer Rules Book		9.00	7.00	
NF Softball Rules Book		9.00	7.00	
NF Softball Case Book		9.00	7.00	
NF Softball Umpires Manual		9.00	7.00	
NF Spirit Rules Book		9.00	7.00	
NF Swimming & Diving Rules Book		9.00	7.00	
NF Track & Field Rules Book		9.00	7.00	
NF Track & Field Case Book		9.00	7.00	
NF Track & Field Officials Manual		9.00	7.00	
NF Volleyball Rules		9.00	7.00	
NF Volleyball Case Book & Officials Manual		9.00	7.00	
NF Wrestling Rules Book		9.00	7.00	
NF Wrestling Case Book & Officials Manual		9.00	7.00	
MISCELLANEOUS				
NF Baseball Scorebook				
NF Basketball Scorebook		6.00	5.00	
NF Cross Country Scorebook		6.00	5.00	
NF Volleyball Scorebook		6.00	5.00	
NF Wrestling Scorebook		6.00	5.00	
NFHS Handbook		9.00	7.00	
Labels		.10/per	.10	
Listing		\$1/page	1.00	
Other				
Total Enclosed				\$

Fax or mail your order to the KHSAA Office, attn. Marilyn Mitchell. Visa/MC orders may be taken over the phone, minimum \$15 purchase. Checks should be made payable to KHSAA. You may also order online at www.khsaa.org/publications.htm.