

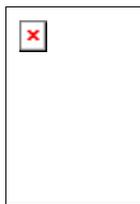


# COMMISSIONER'S NOTES

SEPTEMBER, 2003

• PLEASE COPY AND DISTRIBUTE TO ALL ATHLETIC DEPARTMENT PERSONNEL •

## FROM THE COMMISSIONER'S DESK



Hello everyone! The 2003-2004 KHSAA Handbooks have been sent out to all Superintendents, Principals, and Athletic Directors. Please take time to review the rules and regulations and contact the Association staff if you have questions.

As a member of the KHSAA, which is a voluntary organization, school personnel are expected to comply with the regulations and guidelines adopted by the member schools at the Annual Delegate Assembly meeting. School personnel have an obligation to educate the coaches, parents and student-athletes on KHSAA rules, particularly those that affect student eligibility, due to the fact that the member school voting delegates are the only ones who can change Association Bylaws, it is important that you feel an ownership of those rules. The KHSAA is always ready to assist school personnel in the interpretation and enforcement of its Bylaws and procedures.

The KHSAA Staff is scheduling some regional meetings around the state to visit the member schools and personnel. We would like to continue service to you by providing information sessions regarding KHSAA Bylaws, rules and regulations, and operations. An important feature in the meeting format is plenty of opportunity for questions and answers. I hope to see you soon!

## REPORTING OF SCORES

This is a reminder to call in the scores of games to the KHSAA/Riherd's Scoreboard following each contest. The number is 1-800-715-8388 and is toll free. Scoreboards are maintained in the sports of Volleyball, Boys' and Girls' Soccer and Football. If you have results from any fall sport, superlative performance or other note of news, you may submit that via e-mail to [bcope@khsaa.org](mailto:bcope@khsaa.org) for inclusion in the KHSAA weekly news release.

## BASKETBALL SCHEDULE ENTRY

We ask that member schools review basketball schedules entered to make sure any game updates made over the summer and schedules to date have been entered on the KHSAA website through the "Member School Only" link. We ask that revisions be made by Oct. 15. Thanks for your assistance.

## REMINDER ABOUT DOMESTIC AND NON-DOMESTIC TRANSFER FORMS

Principals and Athletic Directors are reminded that a request for a ruling on student eligibility needs to be complete when submitted to the KHSAA. With regards to the Domestic Student form #GE 6, this form must be signed and filled out completely by both the sending and receiving school personnel. Support documentation such as court custody documents etc. should also be attached. The same applies to the Non-domestic form #GE 7, which must include a copy of the student VISA as well as verification of payment of the exact amount of the foreign exchange agency fees. Acceptable verification includes letters signed and dated by the parents, copies of wire transfers, agency invoices, cancelled checks etc. The omission of any required information delays a final ruling.

## KHSAA HANDBOOKS

School and school system information printed in the Handbook was entered through the KHSAA website as of August 15. Please remember to update your school information throughout the year, complete with coaches' e-mail addresses. This allows the Association to better communicate with everyone. Thanks for your efforts in the production of this year's book. Additional copies may be ordered by contacting Marilyn Mitchell at the KHSAA.

## FALL SPORTS PHOTOS DUE

Team photos in the sports of volleyball, football, boys' soccer and girls' soccer are due to the Association by October 3.

Please remember the photo MUST BE AN ORIGINAL, faxed copies, copies of photos, newspaper copies, or laser printer printouts ARE NOT ACCEPTABLE. You may go to the "Members Only" page on the KHSAA website and use the "Upload Photo" feature. You may also e-mail the photo provided it has been scanned at a minimum DPI of 300 and is not bitmapped. The file should be sent as an attachment and saved with a file extension of .jpg, .gif, or .tif. Failure to submit the photo may result in a fine as permitted by KHSAA Bylaw 33.

Due to the timeliness of producing the various programs, the KHSAA cannot "wait" until a particular round or other vendor is finished with the photo prior to receiving its copy of the photograph.

Future deadlines for other sports will be published in issues of the Commissioner's Notes and the Athlete magazine.

## MAKE THE POINT FOR SPECIAL OLYMPICS

The KHSAA is encouraging member schools to participate in the NFHS Special Olympics "Make the Point" for Special Olympics fund raiser. This event is the first-ever national signature fundraising event to benefit Special Olympics and is collaboration between the National Federation of High School Associations, Special Olympics and State Associations. The KHSAA is joining forces with these two organizations to raise money for schools and Special Olympics athletes across the nation.

Athletic Directors and School Administrators across the country are charged with rallying their schools to participate in "Make the Point" for Special Olympics.

1. Students establish a personal goal of free throws they will attempt in a to-be-determined time period.
2. Based on that number, the students then solicit pledges per free throw attempt from friends and family.
3. On October 25, 2003, the participating students will gather at their school's gymnasium, bring the revenue they raised, and shoot as many free-throws as they possibly can during the to-be-determined time period -striving to conquer their established personal goal!
4. As a bonus, the participating schools will be compensated for their efforts by receiving 10% gross of all revenue generated by their school.

For additional information, contact Assistant Commissioner Roland Williams at [rwilliams@khsaa.org](mailto:rwilliams@khsaa.org) or 859-299-5472.

## SANCTIONS

This is a reminder regarding the policy of the National Federation for sanctioning out-of-state contests. KHSAA member schools hosting an event are to complete the sanction form and include a processing fee in the amount of \$75.00. The fee should be made payable to the National Federation and sent to the KHSAA. The KHSAA is responsible for forwarding the form and fee to the National Federation Office. When Kentucky member schools are participating in out-of-state contests, the host school from out-of-state is responsible for completing the sanction form. A sanction form is not required if all participating schools are from bordering states of Kentucky. Please note, however, that Tennessee and West Virginia require a sanction form for every out-of-state event. If you have any questions, please contact Marilyn Mitchell at the KHSAA office (859)299-5472 or email [mmitchell@khsaa.org](mailto:mmitchell@khsaa.org).

## USE OF UNLICENSED OFFICIALS

The assignment or employment of unlicensed or improperly licensed individuals to officiate Kentucky high school athletic contests or intersquad scrimmages at the varsity, junior varsity or freshman level continues to be a problem.

Officiating grade 9 through 12 athletic contests and/or intersquad scrimmages by such individuals places the assigning secretary, the school, the athletes, the officiating individual and the KHSAA at great risk.

This also violates KHSAA Bylaw 31. In these situations, injuries to athletes participating in our high school athletic events would not be covered by current KHSAA catastrophic protective insurance coverage. If officials are not properly licensed with the KHSAA, someone might try to prove that one or all of us might be thought of as legally contributing to the athlete's possible financial loss.

Individuals officiating a high school contest, while not properly licensed with the KHSAA, may be fined \$100, plus the applicable licensing fees, should they wish to continue to officiate. Granted, we may lose some individuals in the officiating ranks as a result of this action, but we INTEND to eliminate this unnecessary legal exposure for all of us.

Procedures are in place at the KHSAA to make the identity of properly licensed officials readily known to you with the push of a button (via the KHSAA Website). You have also been encouraged to double check by referring to the licensing reports periodically sent to you as well as checking each individual official's licensing card. Also, feel free to call our office if you should have questions.

First time applicants may have filled out the paperwork to become an official, but he/she is not eligible to officiate until after they have passed the officiating examination with a score of 70%. Re-licensing officials are not eligible to officiate until they have completed the annual re-licensing process. Officials who have completed their 25<sup>th</sup> year of officiating in Kentucky and may therefore license free of charge must still complete the licensing process.

In order to ensure greater compliance with Bylaw 31, the KHSAA will reserve the right to impose a fine on any assigning secretary who, by assigning unlicensed personnel to officiate high school freshman, jv or varsity contests, places a student, a member school, an assigning secretary or the Association in this vulnerable position.

## ACADEMIC ALL-STATE CERTIFICATE REQUESTS

Request forms for Academic All-State certificates have been mailed to each member school Athletic Director. Please return the request form to Marilyn Mitchell at the KHSAA. Additional copies are available, should you run out of certificates, by contacting Ms. Mitchell.

## OUT OF SEASON PLAY AND AWARDS RULES

We have had several inquiries related to the awards rule and players participating in events that offer cash for prizes. Currently KHSAA rules do not prohibit a student from playing in such events and mere participation is not a rules violation. However, in light of recent situations at the high school and college level, we recommend several suggestions for Athletic Directors, Principals and Coaches to pass along to the student athletes.

1) Remind the students of the provisions of KHSAA Bylaw 12 which states they cannot accept cash, gift certificates or items that cannot be properly personalized. In addition, they cannot have the money or prizes deferred for acceptance at a later date or be awarded to someone else on their behalf.

2) Recommend strongly that students not participate in such events. Even the appearance of possible "cash for play" rewards lends itself to suspicion and allegations of violation of Bylaw 12 and the PERMANENT loss of amateur status.

3) If students participate in such events, request that event organizers compile a list, and post it prominently with those students names who are competing, but not accepting unauthorized prizes.

KHSAA Handbook states:

### Bylaw 12 Sec. 4, c)

The total value of any award presented for high school competition shall not exceed \$300, except awards presented by the Association or a member school for participation in KHSAA sponsored events.

### Bylaw 12, Sec. 2, b)

Awards received by a student-athlete participating in an event while not representing the school, shall conform to the regulations of the recognized amateur athletic organization(s) associated with the event. If no such limit exists for the amateur organization, the limit shall be \$300. At no time shall the student-athlete be permitted to receive cash for this type of participation.

Example:

A golfer is told he can go to the pro shop, and spend up to \$50 for finishing third in a tournament. This is not legal and potentially renders the athlete PERMANENTLY ineligible at all amateur levels. However if the prize was predetermined that the third place finisher was to receive the actual item, in this case, a golf bag as displayed at the 18th hole, then if that bag is under the US Golf Association limit it could be accepted. While this may seem like a minute difference, it is the position of the KHSAA that we should do everything possible to

protect the amateur status of high school competitors. Feel free contact the Association office should you have any further questions.

## CLARIFICATION TO WRESTLING DATE LISTING

The summer issue of the Commissioner's Notes and the 2003-2004 Memorandum Calendar (inside cover reference chart), both contain an error dealing with the 2003-2004 wrestling season. Neither of these mailings correctly reflected the Board of Control action moving the state finals, which occurred last November.

The wrestling regular season may begin on Monday, December 8, 2003, not December 1. Please make the changes to your copies immediately. The season remains 10 weeks in length.

## SCHOOL MEDIA CREDENTIALS

This is a reminder for schools advancing to state tournament play that school credential requests are required **PRIOR** to the event. A letter from the school principal (on school letterhead) is required including the name(s) of the individual(s). Each school is limited to three (3) credentials. This includes yearbook, newspaper, journalism class personnel or video yearbook personnel. Students or other representatives simply showing up at the gate will not be issued media credentials.

## 2003-04 KHSAA STATE CHAMPIONSHIP EVENTS CALENDAR

Date(s)	Event	Site	City
Oct. 6-8	Girls' GF	Bellefonte Country Club	Ashland
Oct. 8-10	Boys' GF	Eagle Trace	Morehead
Oct. 24-25	Volleyball	Farnham Dudgeon Arena	Frankfort
Oct. 29-30, Nov. 1	B&G SO	Rawlings Stadium	Georgetown
Nov. 8	B&G XC	Kentucky Horse Park	Lexington
Dec. 5-6	FB Finals	Papa John's Stadium	Louisville
Feb. 26-28	Wrestling	Farnham Dudgeon Arena	Frankfort
Feb. 27-28	Swimming	UK Aquatic Center	Lexington
March 17-20	Boys' BK	Rupp Arena	Lexington
March 24-27	Girls' BK	Houchens' Industries WКУ E.A. Diddle Arena	Bowling Green
May 14-15	Slow Pitch	TBA	TBA
May 27-29	B&G TN	UK Boone/Downing Ctr.	Lexington
June 4-5	Track	UK Shively Track	Lexington
June 11-12	Fast Pitch	Jack Fisher Park	Owensboro
June 16-19	Baseball	Applebee's Park	Lexington

## COACHES CARDS

Athletic Directors please take note that the deadline for obtaining coaches cards from the KHSCA is December 15. For further information contact Jimmie Reed (502)349-3050.

## **RULES CLINIC SCHEDULES**

Following is a listing of in-season rules clinics. To view a full listing of clinics in all sports, go to the KHSAA website at [www.khsaa.org](http://www.khsaa.org).

### **BASKETBALL**

- 9/29 Grayson, East Carter HS, 7:00 p.m.
- 9/30 London, North Laurel HS, 7:00 p.m.
- 10/2 Newport HS, 7:00 p.m.
- 10/11 Paris, Bourbon Co. HS, 10:00 a.m.
- 10/13 Bowling Green HS, 7:00 p.m.
- 10/14 Eddyville, Lyon Co. HS, 7:00 p.m.
- 10/15 Owensboro, Apollo HS, 7:00 p.m.
- 10/16 Bardstown, Nelson Co. HS, 7:00 p.m.
- 10/21 Louisville, Southern HS, 7:00 p.m.
- 10/22 Eastern, Allen Central HS, 7:00 p.m.
- 12/10 Make-Up Clinic (\$50 Fine) Lexington, KHSAA Office, 1:30 p.m.

### **SWIMMING**

- 9/9 Covington, Scott HS, 6:00 p.m.
- 9/11 Louisville, St. Xavier HS, 6:00 p.m.
- 9/18 Lexington, UK Aquatic Center, 6:00 p.m.
- 10/1 Bowling Green HS, 6:30 p.m.

### **WRESTLING**

- 10/8 Louisville, Christian Academy, 7:00 p.m.
- 10/12 Hodgenville, Larue Co. HS, 3:00 p.m.
- 10/15 Hebron, Conner HS, 7:00 p.m.
- 10/19 Lexington, KHSAA Office, 3:00 p.m.
- 12/9 Make-Up Clinic (\$50 Fine) Lexington, KHSAA Office, 1:30 p.m.

## **WITHDRAWAL OF COMMUNITY CHRISTIAN (INDEPENDENCE) FROM KHSAA**

Due to lack of participation, Community Christian (Independence) has had to remove itself as a KHSAA Member School. Please take this into consideration as you schedule upcoming events.