

# KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

## *Commissioner's Notes*

Aug. 6, 1999

PLEASE COPY AND DISTRIBUTE TO ALL COACHES AND ATHLETIC PERSONNEL

### RECENT/UPCOMING MAILINGS

Following is a schedule of recent/upcoming mailings to member schools.

- Aug. 3 Officials Licenses
- Aug. 5 August Commissioner's Notes/Title IX Brochure  
Superintendent/Principals/AD ID Cards
- Aug. 6 Football Master Schedule & Records Books &  
Stats Forms (Mailed to Football Coaches)
- Sept. 1 Handbooks

### KHSAA PUBLICATIONS

The 1999-2000 KHSAA Handbook will be available beginning Sept. 1. A complimentary copy is sent to each member school superintendent, principal and athletic director. Additional copies may be ordered by contacting Vicky Fields at the KHSAA (606)299-5472. A limited supply of the 1999-2000 KHSAA Memorandum calendars are still available.

### NEXT BOARD OF CONTROL MEETING

The next regularly-scheduled Board of Control meeting will be Sept. 29-30, at the KHSAA Office in Lexington. A special meeting is scheduled for Aug. 25, at 5 p.m., at the KHSAA Office to consider appeals heard in June and July.

### TITLE IX SEMINARS

The KHSAA, along with the Kentucky Department of Education, the Kentucky School Boards Association and the Kentucky Commission on Women will again be sponsoring two workshops addressing compliance with the federal law known as Title IX.

The workshops are scheduled for Sept. 8 and 9, at the Radisson Plaza Hotel in Lexington. Registration is \$75 before Aug. 15, or \$100 after Aug. 15. Capacity is limited to 300.

School and district administrators and board members may earn up to five (5) hours of leadership credit for participation in the workshop. Title IX/Equity Coordinators can earn an additional three (3) hours for attending the training scheduled for the evening of Sept. 8. Professional development credit for teachers may be available from the home district.

A brochure with registration information is included in this mailing. You may also register online ([www.ksba.org](http://www.ksba.org)).

For more information, contact:

Faith Thompson, Conference Coordinator, KDE, (502)564-8137; Teresa Combs, KSBA, (800)372-2962; Brigid DeVries, KHSAA, (606)299-5472.

### SCHOOL MEMBERSHIP DUES DEADLINE

This reminder that Association membership dues for the 1999-2000 school year are payable by Sept. 1. A second notice will be mailed to unpaid schools on Aug. 10.

### IMPORTANT INFORMATION AVAILABLE ON WEB

This reminder that the KHSAA website ([www.khsaa.org](http://www.khsaa.org)) continues to expand to contain useful information. Open Job/Dates information, coaching education classes and medical symposium schedules are among the information available.

In the future, clinic dates/sites and officials information will be expanded as well as interactive updating of school information (schedules/scores/school information changes). All school athletic directors have been mailed a passcode for updating their football schedules. This passcode will be used for future access for updating information.

### ALL PARTIES SHOULD ATTEND APPEALS HEARINGS

At the encouragement of the Board of Control and Staff, it is reminded that all parties involved in an appearance before the Hearing Officer are to attend the appeal. This is encouraged to allow a school or individual(s) an opportunity to respond to statements made during the hearing.

### STUDENT-ATHLETE GRADE CHECK REMINDER

This clarification on student-athlete eligibility with regards to Bylaw 5 - Minimum Academic Requirement. Grade checks should reflect the cumulative grade earned by the student at that particular point (each Friday) in the semester or officially recorded grading period. It is not the student-athlete's grade for each particular week. If a student-athlete is ineligible at the end of the grading period (each Friday), the athlete is ineligible until the next grading period when school is in session.

*Q&A - May a student-athlete that was originally ineligible at the grade check period count intersession work to obtain eligible status?* No. Not if school is not in full session. The student-athlete shall remain ineligible until the next grade check when school is in full session.

### FIRST BASEBALL CONTEST MARCH 27

A misprint in the 1999-2000 KHSAA Memorandum calendar lists March 21 as the first date for a baseball contest. The

correct date is Mon., March 27 (along with fast pitch softball, slow pitch softball and track). Please correct your calendars.

### **MOLTEN OFFICIAL BASKETBALL**

Again some confusion has occurred regarding the official basketball of the KHSAA. **Molten remains the official basketball for the Kentucky High School Athletic Association for both boys' and girls' basketball (B7-W for boys and B6L-W for girls).** Molten balls are required for district, region and state tournament play. Should you have any questions regarding official balls of the KHSAA, contact Ken Tippett at the Association office. Following is a listing of the official balls by sport.

- Soccer - Molten
- Volleyball - Molten
- Football - Wilson
- Boys' & Girls' Basketball - Molten
- Slow Pitch Softball - Wilson
- Tennis - Wilson
- Fast Pitch Softball - Wilson
- Baseball - Wilson

### **FALL SPORTS TEAM PHOTOS DUE OCT. 1**

Beginning last year, each school was responsible for forwarding to the KHSAA office a team photograph and identification from requested sports. This policy proved to be successful in helping the Association with the production of its State Tournament Programs and your assistance was appreciated.

**The first deadline for team photos only for the sports of VOLLEYBALL, BOYS' SOCCER, GIRLS' SOCCER and FOOTBALL is FRIDAY, OCT. 1. Failure to submit the photos WILL result in a fine assessed to the school.**

Please remember that the photo MUST BE AN ORIGINAL – faxed copies, copies of photos, newspaper copies, laser printer printouts ARE NOT acceptable. If you wish to e-mail a scanned photo, you may send it to [bcope@khsaa.org](mailto:bcope@khsaa.org). Please make sure the file is saved in a .TIF, .GIF, or .JPG format.

Also, please make sure you have additional copies for any potential use by district and regional tournament managers. Due to the timeliness of producing the various programs, the KHSAA cannot “wait” until a particular round or other vendor is finished with the photo prior to receiving its copy of the photograph.

A note will be mailed to all Athletic Directors notifying them of the deadline. Future deadlines for other sports will be published in issues of the Commissioner's Notes and *the Athlete* magazine.

If you would like the photograph returned once we are finished using it, please include a note indicating that you request the photo to be returned and to what address it should be mailed.

### **FOOTBALL STATS REPORTING**

This year's football statistics forms will be mailed to each football coach along with a copy of the Football Master Schedule and Records Book. As was printed in the 1999-2000 Memorandum Calendar, the first report date will be Thurs., Sept. 2. Stats will be compiled weekly throughout the regular season and a final ranking will be compiled the week following the State Football Finals. As in years past, the stats will be forwarded to the Associated Press and will be available on the KHSAA Website ([www.khsaa.org](http://www.khsaa.org)). The stats will be listed under football.

### **COACHING EDUCATION CLASS SCHEDULE**

Following is a listing of the upcoming coaches education classes. This list is also available on the KHSAA Website ([www.khsaa.org](http://www.khsaa.org)).

Sat., Aug. 14 - Kentucky School f/t Deaf, Danville, 8 a.m. - 4:30 p.m. Contact Paul Smiley at (606)239-7017.

Wed., Sept. 15 - Fairdale, Louisville, beginning at 3:30 p.m. Contact Jim Watkins, (502)485-3331.

### **NATIONAL FEDERATION SANCTIONING**

This reminder that beginning with the upcoming school year (1999-2000) new procedures have been adopted by the National Federation for sanctioning out-of-state contests. Schools hosting are to complete the new sanctioning form and include a processing fee in the amount of \$50. The fee should be made payable to the National Federation and sent to the KHSAA. The KHSAA is responsible for forwarding the form and fee to the National Office. Schools that are participating in out-of-state contests are required to complete a sanction form, but not required to pay the processing fee. Please call the KHSAA with any questions.

### **WATKINS TO RECEIVE NATIONAL AWARD**

The KHSAA staff, Board of Control and member schools wish to congratulate Jim Watkins, Director of Academics, Athletics and Activities for Jefferson County, who will receive a NIAAA Award of Merit at the National Athletic Director's Conference in New Orleans on Dec. 15. The honor is the highest given within the Athletic Director profession.

Mr. Watkins is beginning his 33<sup>rd</sup> year working in athletics. He was Athletic Director at Southern High School for 15 years and at DeSales High School for 1 year. He has been director of Academics, Athletics and Activities for Jefferson County for four years.

### **1999 VOLLEYBALL SEASON REMINDER**

The first playing date for the regular season is Aug. 16. Beginning this year, postseason will include district play. District tournaments will be double-elimination and are scheduled for the week of Oct. 10. Regional Tournaments will also be double-elimination and will be held the week of Oct. 17. The single-elimination State Tournament (regional winner and runner-up advance to State) will be held on Oct. 29-30 at Bellarmine College in Louisville.

**BYLAW NUMBERS CHANGE**

With the repealing, addition and clarification of various bylaws, some bylaws have been moved, renumbered, or both. Please note the following changes concerning bylaws for the 1999-2000 Handbook.

OLD		NEW
1	Certification of Eligibility	14
2	Responsibility for Eligibility	1
3	Age	3
4	Enrollment	4
5	Minimum Academic Requirement	5
6	Transfer Rule	6
7	Conduct	7
8	Contestant on Other Teams	8
9	Graduates and College Students	9
10	Recruitment	10
11	Permanent Ineligibility	6 (4)
12	Requests for Rulings	15
13	Protests	16
14	Supplying Information	17
15	Countersigning Contracts	18
16	Member of Faculty to Accompany	20
17	Practice of Sportsmanship	11
18	Submission of Reports	19
19	Rules for Contests	21
20	Sanctions	23
21	Use of Registered Officials	31
22	Selection of Officials	32
23	Forfeits	24
24	Coaches not to Officiate	30
25	Limitation of Seasons	25
26	Officials Division	28
27	Requirements for Coaches	27
28	Physicians Certificate	2
29	N/A	N/A
30	Imposition of Penalties	33
31	Liability to Suspended School	34
32	N/A	N/A
33	Bylaws not applying to certain schools	35
34	Summer Sports and Sports Activities	26
35	Agreement regarding professional baseball contracts	13
36	N/A	N/A
37	Distribution of Tournament Profits	29
38	Amateur Awards	12
39	Non Player Representatives	9 (2)
40	Girls Basketball Tournament, Fast Pitch Softball	22

**BASEBALL BAT RULE TO CHANGE**

A proposed change to the National Federation's bat rule will be discussed and voted on by the Executive Board of the National Federation in late August. All schools are recommended to hold off on purchasing any new bats until the standard rule is adopted and distributed. This should be final around mid-September.

### **REPORTING FOOTBALL SCORES**

Each year, many of you are inundated with requests to call in scores. You will be asked again this year by various outlets to report your final score.

Our request is that you call the KHSAA score report line (manned by KHSAA consultant Frank Riherd) at (888)366-8706 FIRST. We will then be posting the score to the internet site, and most of our media outlets can get the information from that site. Again, if you call more than one outlet, that is fine, but call the KHSAA score report line FIRST.

### **COACHING EDUCATION REMINDER**

All Superintendents, Principals and Athletic Directors are reminded about the Coaching Education requirement. All Level II coaches, Level III non faculty assistants must have completed the Coaching Education course prior to being employed as a coach. In addition, Level I (faculty) coaches who have not been continuously employed within the district since 1995-96 must take the course. The course must be taken (coach attend the entire seminar) prior to coaching in a regular season contest, and the tests must be completed prior to coaching in postseason play.

Many coaches have taken the course and yet have NOT completed the tests (there are two tests, one NFICEP Principles test and a KHSAA bylaws test), and these individuals are NOT qualified to coach. If the deadline for the test has past, the coach must start over and must take the course again. A complete list of those who have completed the course is on the KHSAA web site. Go to [www.khsaa.org](http://www.khsaa.org) and follow the links to Coaching Education. If a name does not appear on the master list, it is possible that they have not completed one or both tests. Using the Social Security number of the coach, this can be checked on another link within the web page, going to the ASEP testing link under Coaching Education.

### **WRESTLING WEIGHT CONTROL REMINDER**

As planning begins for the 1999-2000 wrestling season, coaches are reminded that all athletes MUST weigh in on a certified scale PRIOR to January 15, and it is the obligation of the coach in conjunction with the athlete, his/her parents, and his/her doctor to use accepted procedures to determine each wrestler's minimum weight. More information will be mailed to the wrestling schools in September.

### **BASKETBALL SCHEDULES PAST DUE**

Member schools that have not submitted basketball schedules for the 1999-2000 season are asked to fax them to the KHSAA (606)293-5999 immediately in preparation for the Basketball Master Schedule and Records Book. A draft of your schedule will be mailed to the Athletic Director prior to the printing of the book.

**FB, FH, SO, CLINIC SCHEDULES**

Following are clinic schedules (local time) for Field Hockey, Soccer and Football.

- FH - Aug. 7 - Louisville - Ky. Country Day HS, 9 a.m.
- SO - Aug. 7 - Madisonville N-Hopkins HS, 11 a.m.
- FB - Aug. 7 - Lexington - Paul Dunbar HS (tentative with camp), 10 a.m.
- FB - Aug. 9 - Elizabethtown HS, 7 p.m.
- SO - Aug. 9 - Elizabethtown HS, 7 p.m.
- FB - Aug. 10 - Madisonville N-Hopkins HS, 7 p.m.
- SO - Aug. 10 - Erlanger - St. Henry HS, 7 p.m.
- FB - Aug. 11 - Mayfield HS, 7 p.m.
- SO - Aug. 11 - Somerset HS, 7 p.m.
- FB - Aug. 12 - Bowling Green HS, 7 p.m.
- FH - Aug. 12 - Louisville - Sacred Heart HS, 7 p.m.
- SO - Aug. 12 - Lexington Catholic HS, 7 p.m.
- FB - Aug. 14 - Louisville - **Executive Inn** (tentative with camp), 10 a.m.
- SO - Aug. 16 - Grayson - East Carter HS, 7 p.m.
- SO - Aug. 17 - Louisville - Southern HS, 7 p.m.
- FB - Aug. 17 - Louisville - Southern HS, 7 p.m.
- FB - Aug. 18 - Newport HS, 7 p.m.
- FB - Aug. 19 - Lexington - Paul Dunbar HS, 7 p.m.
- SO - Aug. 14 (Make-Up, \$50 Fine) - Lexington, KHSAA Office, 1:30 p.m.
- SO - Aug. 21 (Make-Up, \$50 Fine) - Lexington, KHSAA Office, 1:30 p.m.
- FB - Aug. 22 (Make-Up, \$50 Fine) - Lexington, KHSAA Office, 1:30 p.m.
- FB - Oct. 13 - (Make-Up, \$50 Fine) - Lexington, KHSAA Office, 1:30 p.m.

**VOLLEYBALL CLINIC SCHEDULE**

Following is the most updated volleyball clinic schedule for rules clinics for the 1999-2000 school year. There have been some changes from the clinic dates/sites was printed in the 1999-2000 memo calendar. Please update your calendars accordingly.

- Wed., Aug. 11 - Eastern HS - Louisville, 7 p.m.
- Thurs., Aug. 12 - Highlands HS - Fort Thomas, 7 p.m.
- Mon., Aug. 16 - Daviess County HS - Owensboro, 7 p.m.
- Tues., Aug. 17 - KHSAA Office - Lexington, 7 p.m.
- Wed., Aug. 18 - Paintsville HS, 7 p.m.
- Wed., Sept. 15 - (Make-up Clinic - \$50 Fine) KHSAA Office - Lexington, 7 p.m.

**GOLF CLINIC SCHEDULE**

Following is the most updated golf clinic schedule for rules clinics for the 1999-2000 school year. Please update your memo calendars accordingly.

- Thurs., Aug. 19 - Winchester Country Club - Winchester, 6:30 p.m.
- Wed., Aug. 25 - Summit Country Club - Owensboro, 6:30 p.m.
- Thurs., Aug. 26 - A.J. Jolly Golf Course - N. Ky. (Alexandria), 6:30 p.m.
- Tues., Aug. 31 - Paxton Park Golf Course - Paducah, 6:30 p.m.
- Thurs., Sept. 2 - Seneca Golf Course - Louisville, 6:30 p.m.

There will be two additional clinics added in April, one in London and one in Elizabethtown. The sites/dates will be announced at a later date.

**(As of Aug. 5, 1999)**

DATE(S)	EVENT	SITE	CITY
Oct. 4-6	Girls' Golf	Arlington Country Club	Richmond
Oct. 6-8	Boys' Golf	Gibson Bay Golf Course	Richmond
Oct. 29-30	Volleyball	Bellarmino College	Louisville
Nov. 3-4, 6	Boys' & Girls' Soccer	Rawlings Stadium, Georgetown College	Georgetown
Nov. 6	Cross Country	Ky. Horse Park	Lexington
Dec. 3-4	Football Finals	Ky. Fair & Expo Center (Cardinal Stadium)	Louisville
Feb. 18-19	Wrestling	Farnham Dudgeon Civic Center	Frankfort
Feb. 18-19	Swimming & Diving	UK Lancaster Aquatic Center	Lexington
March 15-18	Boys' Basketball	Rupp Arena	Lexington
March 22-25	Girls' Basketball	EKU McBrayer Arena	Richmond
May 12-13	Slow Pitch Softball	TBA	TBA
June 1-3	Boys' & Girls' Tennis	UK Boone/Downing Tennis Complex	Lexington
June 2-3	Track & Field	UK Shively Field	Lexington
June 9-10	Fast Pitch Softball	TBA	TBA
June 15-16	Baseball	UK Cliff Hagan Stadium	Lexington