
KHSAA

COMMISSIONER'S NOTES

JUNE 23, 1999

PLEASE COPY AND DISTRIBUTE TO YOUR ATHLETIC COACHES AND STAFF

FINAL ISSUE OF SCHOOL YEAR

This will be the final issue of the Commissioner's Notes for the 1998-99 school year. We will resume publication for the 1999-2000 school year in August.

1999-2000 KHSAA PUBLICATIONS

Enclosed in this mailing is a publications order form. The 1999-2000 KHSAA memorandum calendar will be available in early July and, as in years past, the Handbooks will be available Sept. 1. Please check the form for a listing of complimentary publications that will be sent to the schools.

UPCOMING MAILINGS

The KHSAA has again produced an eligibility poster to answer often-asked questions by student athletes. It is requested that you post these in a "high traffic" area to serve your student-athletes. The 1999-2000 memorandum calendars will be included in the poster mailing.

NEXT BOARD OF CONTROL MEETING

The next regularly-scheduled meeting of the Board of Control will be held July 22-23, at Green Turtle Bay Resort in Grand Rivers.

DEAD PERIOD

This reminder that the Dead Period for this school year (1998-99) is June 20-July 3, as printed in the KHSAA Memorandum Calendar. During this time, students may not receive coaching or training from school personnel (either salaried or non salaried) and school facilities, uniforms, nicknames, transportation or equipment shall not be used in any KHSAA sanctioned sport during the period beginning with the first day of National Federation Corresponding Week 51 (June 20), and going through the last day of National Federation Corresponding Week 52 (July 3). School funds may not be expended in support of interscholastic athletics in any KHSAA sanctioned sport during this period. Coaches may not be in attendance at contests involving members of the school team.

SCHOOL UPDATES (FORM GE5) FOR HANDBOOK

As was explained at the Athletic Director's Conference in Louisville, schools will soon be able to perform a "live" update of the school information for the KHSAA Handbook and the website. In addition, schools will be capable of submitting their football and basketball schedules on line.

While details are being finalized, the "update form" for school information and the football schedule request form have been mailed to the schools for the first processing of the information. It is our plan to have the on-line access to updating your files up and running for editing final drafts before we go to press. If you have any questions, please contact Julian Tackett or Butch Cope at the KHSAA.

IMPORTANT INFO AVAILABLE ON KHSAA WEBSITE

The listing of Open Jobs-Open Dates is now available through the KHSAA Internet site (www.khsaa.org). This popular site has been improved to allow visitors to submit dates/positions without having to call the KHSAA. Once you submit your information, please allow 2-3 working days for the information to be processed and for the listing to appear on the site.

Also on the site is a list of **coaching education classes** and the schedule for the **medical symposiums**.

ALL PARTIES SHOULD ATTEND APPEALS HEARINGS

At the encouragement of the Board of Control and Staff, it is reminded that all parties involved in an appearance before the Hearing Officer are to attend the appeal. This is encouraged to allow a school or individual(s) an opportunity to respond to statements made during the hearing.

TITLE IX COMPLIANCE AND ASSISTANCE

The KHSAA would like to continue to reiterate that it is the responsibility of each member school to remain in compliance with Title IX as it relates to opportunities for females. The KHSAA has mailed to each Principal, Superintendent and Athletic Director a complete self analysis kit to help you determine your schools needs, and suggested plans for remedying any deficiencies. If you have questions, contact the person designated as the Title IX contact in your district, or contact the Commissioner's office. In addition, KDE & KHSAA will jointly sponsor information workshops later this year. Details will be mailed at a later date.

NATIONAL FEDERATION SANCTIONING

This reminder that beginning with the upcoming school year (1999-2000) new procedures have been adopted by the National Federation for sanctioning out-of-state contests. Schools hosting are to complete the new sanctioning form and include a processing fee in the amount of \$50. The fee should be made payable to the National Federation and sent to the KHSAA. The KHSAA is responsible for forwarding the form and fee to the National Office. Schools that are participating in out-of-state contests are required to complete a sanction form, but not required to pay the processing fee. Please call the KHSAA with any questions.

1999 VOLLEYBALL SEASON REMINDER

Practice for the 1999 Volleyball season can begin on July 15, 1999. The first playing date for the regular season is Aug. 16. Beginning this year, postseason will include district play. District tournaments will be double-elimination and are scheduled for the week of Oct. 10. Regional Tournaments will also be double-elimination and will be held the week of Oct. 17. The single-elimination State Tournament (regional winner and

runner-up advance to State) will be held on Oct. 29-30 at Bellarmine College in Louisville.

FB, FH, SO, VB CLINIC SCHEDULES

With the next issue of the Commissioner's Notes set for mid-August, there will be some clinics held prior to the next publication. Following are upcoming clinic schedules (local time) for early August.

FH - July 14 - Louisville - Louisville Collegiate HS, 7 p.m.
FB - Aug. 3 - London - North Laurel HS, 7 p.m.
FB - Aug. 4 - Pikeville HS, 7 p.m.
FB - Aug. 5 - Ashland - Boyd Co. HS, 7 p.m.
FH - Aug. 7 - Louisville - Ky. Country Day HS, 9 a.m.
SO - Aug. 7 - Madisonville N-Hopkins HS, 11 a.m.
FB - Aug. 7 - Lexington - Paul Dunbar HS (tentative with camp), 10 a.m.
FB - Aug. 9 - Elizabethtown HS, 7 p.m.
SO - Aug. 9 - Elizabethtown HS, 7 p.m.
FB - Aug. 10 - Madisonville N-Hopkins HS, 7 p.m.
SO - Aug. 10 - Erlanger - St. Henry HS, 7 p.m.
FB - Aug. 11 - Mayfield HS, 7 p.m.
SO - Aug. 11 - Somerset HS, 7 p.m.
FB - Aug. 12 - Bowling Green HS, 7 p.m.
FH - Aug. 12 - Louisville - Sacred Heart HS, 7 p.m.
SO - Aug. 12 - Lexington Catholic HS, 7 p.m.
FB - Aug. 14 - Louisville - **Executive Inn** (tentative with camp), 10 a.m.
SO - Aug. 16 - Grayson - East Carter HS, 7 p.m.

VOLLEYBALL CLINIC SCHEDULE

Following is the most updated volleyball clinic schedule for rules clinics for the 1999-2000 school year. There have been some changes from the clinic dates/sites was printed in the 1999-2000 memo calendar. Please update your calendars accordingly.

Wed., Aug. 11 - Eastern HS - Louisville, 7 p.m.
Thurs., Aug. 12 - Highlands HS - Fort Thomas, 7 p.m.
Mon., Aug. 16 - Daviess County HS - Owensboro, 7 p.m.
Tues., Aug. 17 - KHSAA Office - Lexington, 7 p.m.
Wed., Aug. 18 - Paintsville HS, 7 p.m.
Wed., Sept. 15 - (Make-up Clinic - \$50 Fine) KHSAA Office - Lexington, 7 p.m.

GOLF CLINIC SCHEDULE

Following is the most updated golf clinic schedule for rules clinics for the 1999-2000 school year. Please update your memo calendars accordingly.

Thurs., Aug. 19 - Winchester Country Club - Winchester, 6:30 p.m.
Wed., Aug. 25 - Summit Country Club - Owensboro, 6:30 p.m.
Thurs., Aug. 26 - A.J. Jolly Golf Course - N. Ky. (Alexandria), 6:30 p.m.
Tues., Aug. 31 - Paxton Park Golf Course - Paducah, 6:30 p.m.
Thurs., Sept. 2 - Seneca Golf Course - Louisville, 6:30 p.m.

There will be two additional clinics added in April, one in London and one in Elizabethtown. The sites/dates will be announced at a later date.

FAST PITCH SOFTBALL TOURNAMENT

The 1999 KHSAA Fast Pitch Softball Tournament held at Panther Creek Park in Owensboro was a great success. Owensboro Catholic repeated as state champ, becoming the first team to win the title advancing out of the consolation bracket.

On May 14-15, fast pitch softball teams from across the state played in the First Annual Fast Pitch Softball Tournament with proceeds going to the KHSAA in support of the State Fast Pitch Softball Tournament. Congratulations to Reidland, Owensboro Catholic, Daviess County, Christian County, Butler, George Rogers Clark and others for a contribution in the amount of \$1,217.

STATE BASEBALL ENJOYS RECORD CROWDS

The KHSAA closed out the 1998-99 school year with record-breaking crowds at the State Baseball Finals held at Cliff Hagan Stadium on the University of Kentucky Campus. After the teams were treated to a Lead-Off Banquet sponsored by the Lexington Area Sports Authority, area businesses and dignitaries, fans were treated to great action as Lexington Catholic won its first State Baseball Championship.

For the semifinals, a crowd of 3,015 enjoyed the event. Another record was set the next night when 2,365 returned to watch the championship between Catholic and Pleasure Ridge Park.

REMINDER - COACH'S INVOLVEMENT - BYLAW 25

Sec. 3. Specific Definitions for Ending of School

For all interpretations and regulations concerning the ending of the school year, including restrictions on coaching involvement, the end of the school year shall be defined as the earlier of the last day of school or May 31.

Q/A 1 - May a coach be involved in the coaching of his own players during the school year either before the first legal practice date or after the last date for playing a contest? No. Coaches may not coach the school participants in organized non-school sports competition during the authorized high school sports season in that sport. Though specific practice and play dates are in place for each sport, the interpretative season is the academic school year as far as coaching limitations. **THIS LIMIT ENDS ON THE EARLIER OF THE LAST DAY OF SCHOOL OR MAY 31.** All sports are effected by the Limitation of Seasons, Bylaw 25. This also restricts the coach in any sport from being involved with students in another sport from that school. For example, the girls' coach cannot coach the boys' team in outside competition, or vice-versa.

The provisions of that rule as interpreted, state that following the team's last regular season contest, there shall be no further practice or play as a team or individuals under the supervision of a member of the coaching staff for the remainder of the school year or until after May 31, whichever is earlier, with the exception of practice and play for the KHSAA tournament. The published exception to this restriction is that the team and coaches may continue to practice through elimination from KHSAA sanctioned post season play.

Provisions of that rule also stipulate a beginning date for practice, which implicitly prohibits practice during the school year prior to that date. Coaches are not to be involved in coaching the team or individual players in an outside league, or in other competition during the academic school year.

The high school coach or any assistant coach may not coach members of the high school team (varsity, junior varsity or freshmen team members) in a league outside of the school's regular season competition during the school year, regardless of the type of league, as it would be a violation of the rules governing the Limitation of Seasons. THE COACHES ARE NOT TO BE IN ATTENDANCE AT THESE GAMES OR CONTESTS IN OUTSIDE LEAGUES IF HELD PRIOR TO MAY 31. OR IF HELD DURING THE DEAD PERIOD.

In addition, coaches may not be involved with the school representatives during the approved summer dead period as enumerated in Bylaw 34.

Q/A 2 - What is the Association ruling on Out of Season play and practice?

What is an "Open Gym / Field"? "Open Gym / Field" is defined as the school making its gymnasium or athletic field available for free play by any member of the public and/or student body. The availability of the open gym/field must be made public through public address announcements, media advisories, etc. and cannot be restricted to members of a particular team.

What is an organized practice? For interpretation purposes, an organized practice would be a practice of the squad or potential squad members, in the presence of a member of the coaching staff, in which any skills are taught, refined, practiced or evaluated.

Can players be assigned to teams in an Open Gym/Field? No, students may not be assigned to teams or groups, and play is to be open to all students and not required of the student-athletes.

Can the coach be present? NO. No coach of any level of a team in the school may be in the gym/field during the open gym/field period if any sport specific skill is being taught, refined, developed or evaluated. Under no circumstances may a member of the coaching staff play against or with the students involved in the open gym/field. This does not preclude the supervision of such non sports-specific activities as running and weight lifting.

Can the coach perform any coaching duties during the non-play period (outside of the limitation of seasons as defined for each sport)? NO, though the coach's presence may not indicate any improper action, it does contribute greatly to the perception of an illegal practice session.

How does a school publicize "Open Gym/Field"? Announcements in the school paper, notices in the local newspapers, public address announcements and posted printed announcements can be utilized to publicize the open gym/field. In each of these mechanisms, it should be clear that the announcement includes the fact that it is voluntary and open to the entire student body.

Can the squad members execute plays, offenses, etc. on their own? If the persons participating in the open gym/field happen to be members of the squad, they are free to play as they wish. They are not to be directed by any member of the coaching staff nor should they be evaluated, praised, or criticized for their efforts by staff members.

What about insurance coverage for Open Field/Gym? The KHSAA catastrophic plan does not cover student athletes participating in open gym/field. All coverages would revert to the school coverages, or the coverages by the individual student-athletes and his/her family.

PRINCIPALS SHOULD HANDLE TRANSFERS-INQUIRIES

After concerns expressed by the Board of Control and the KHSAA Staff, this reminder to all school personnel regarding an athlete expressing a desire to transfer to your school. When anyone is approached concerning the transfer of a student-athlete to your school, the individual must be referred to the principal in accordance with KHSAA Bylaw 10.

Referring the student to the principal can prevent putting coaches/personnel in situations that could infer recruiting and insure that the transfer process is properly handled. Also, please remember that the KHSAA does not accept transfer forms that are faxed to the office. Faxed transfer forms are often illegible and incomplete, thus slowing down the process.

FOOTBALL SCRIMMAGE-CAMPS CLARIFICATION

Q/A 8 - Do KHSAA scrimmage limits effect the participation of member schools in non contact simulations /passing leagues / pass skeleton drills against other schools during the period beginning July 15 and concluding with the first day of permissible full-contact practice?

Yes, with the following specific exceptions. Member school players and teams may participate in non contact simulations / passing leagues / pass skeleton drills during the period between July 15 and the first permissible day of full contact prior with the following restrictions, allowances and regulations

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- 1-May only wear the helmet of the equipment listed in Rule 1-5 of the National Federation Football Rules;
- 2-May be coached by the high school coach;
- 3-May not participate in this type of competition against members of another school squad on more than four dates during this period;
- 4-Must be completed with all play prior to the first legal day for contact practice by the varsity team (28 days prior to first regular scheduled contest);
- 5-May not participate with any more than seven (7) players from any one team at a given point in time.

Q/A 9 - What are the restrictions and allowances for member school football teams playing in team camps during the pre-season practice period (July 15 to the first day of the regular season)?

High school facilities and equipment may be used for summer football team camps at the discretion of the local school district. Football teams may attend/sponsor full contact camps during the period from the first allowable day of full-contact practice through the first legal playing date. All team camps held during this period must meet the following criteria -

- 1-A school may attend/sponsor only one camp during this period;
- 2-Each camp is limited to a maximum of three (3) consecutive days (not including days spent solely on transportation) of drills, skills assessment, competition or exercises which have any number of players from one school against any number of players from another school; or competition between students representing different schools;
- 3-Schools may participate in full scale scrimmaging (more than seven on seven) only on the last day of the camp, and only against schools who have attended the entire camp
- 4-Any properly conducted play between opponents from differing schools shall not count against the pre-season scrimmage limits in any sport.

5-Coaches must be paid members of the Kentucky High School Coaches Association to ensure the presence of liability insurance;

6-The school must ensure that each student athlete is properly insured in accordance with Bylaw 28 and eligible according to all KHSAA bylaws and regulations; and

7-The KHSAA Catastrophic Insurance Policy shall not be in effect and each school shall ensure that a policy similar to the KHSAA Catastrophic Policy and with the same policy limits is in place prior to the first day of the camp;

8-Medical staff and E.M.T. shall be notified of the camp and on call during the entire camp.

9-Member schools shall report attendance at these camps to the KHSAA on supplied forms prior to attendance or all competition between schools shall count against scrimmage limits.

Q/A 10 - Are there restrictions on what can be done with football players at combines, camps and skill sessions between the last game of the season and the end of the school year if any member of the high school coaching staff is to be present along with athletes who have eligibility remaining?

Yes. The following restrictions are in place.

- No football specific equipment may be used including but not limited to, playing equipment (helmets, shoulder pads), balls, goal posts, blocking sleds, blocking dummies.
- No sports specific drills can be performed. For example, group blocking, pass routes, pass throwing and catching, etc.
- The high school coach may be present as long as sports specific drills are not being performed and as long as the activity is of a general fitness nature;
- Participation on the part of the student-athlete cannot be mandatory;
- The activity comes under the "Open Gym/Field" definitions and as such, is not restricted as long as there is not sport specific activity being conducted.
- There are no restrictions on seniors who have used their eligibility.

COACHING QUALIFICATIONS REMINDER

This reminder as it relates to coaching. HB215 that passed in 1998 concerning paraprofessional transportation also impacts coaching qualifications. In addition to the present KHSAA requirements, it is also necessary that a coach (head or assistant), at any level (Grades 9-12) meet the following -

- (1) Level 2 Coaches and Level 3 Assistants shall be 21 years of age, shall not be a violent offender or convicted of a sex crime as defined by KRS 17.165 which is classified as a felony, and shall submit to a criminal record check under KRS 160.380.
- (2) Level 2 Coaches shall be persons holding a provisional or standard teaching certificate or having completed sixty-four (64) semester hours of college credit from an accredited college or university as documented by an official transcript.
- (3) Level 2 Coaches and Level 3 Assistants shall have completed all requirements for the Kentucky Coaches Education Program as detailed in Section 1(d) of this bylaw prior to being hired and prior to beginning coaching duties.
- (4) Prior to assuming duties, Level 2 Coaches and Level 3 Assistants shall successfully complete training provided by the local school district. The training shall include, but not be limited to, information on the physical and emotional development of students of the age with whom the Level 2 and/or Level 3 person will be working, the district's and the school's discipline policies, procedures for dealing with discipline problems, and safety and first aid training. Follow up training shall be provided annually.

1999-2000 KHSAA CHAMPIONSHIP EVENT CALENDAR

(As of June 15, 1999)

DATE(S)	EVENT	SITE	CITY
Oct. 4-6	Girls' Golf	Arlington Country Club	Richmond
Oct. 6-8	Boys' Golf	Gibson Bay Golf Course	Richmond
Oct. 29-30	Volleyball	Bellarmino College	Louisville
Nov. 3-4, 6	Boys' & Girls' Soccer	Rawlings Stadium, Georgetown College	Georgetown
Nov. 6	Cross Country	Ky. Horse Park	Lexington
Dec. 3-4	Football Finals	Ky. Fair & Expo Center (Cardinal Stadium)	Louisville
Feb. 18-19	Wrestling	Farnham Dudgeon Civic Center	Frankfort
Feb. 18-19	Swimming & Diving	UK Lancaster Aquatic Center	Lexington
March 15-18	Boys' Basketball	Rupp Arena	Lexington
March 22-25	Girls' Basketball	EKU McBrayer Arena	Richmond
May 12-13	Slow Pitch Softball	TBA	TBA
June 1-3	Boys' & Girls' Tennis	UK Boone/Downing Tennis Complex	Lexington
June 2-3	Track & Field	UK Shively Field	Lexington
June 9-10	Fast Pitch Softball	TBA	TBA
June 15-16	Baseball	UK Cliff Hagan Stadium	Lexington

BASKETBALL CORRESPONDING DATES

There have been several calls to the KHSAA regarding basketball scheduling for future years. Repeated below is the interpretation table which should be used for scheduling games for the next few years when comparing to 1998-99 playing dates. This has been published prior in the Commissioner's Notes and is repeated as a Q&A under Bylaw 25 in the 1998-99 Handbook. The week labeled "BK*" is the "extra" week, and all other prior dates move forward when comparing to 1998-99.

Q/A - What are the corresponding dates for basketball for the next several seasons? School representatives scheduling basketball contests over the next several seasons can use the following comparative corresponding date chart to determine the applicable playing week of the season.

Basketball

Week	1997-98	1998-99	1999-2000	2000-01	2001-02
BK *			11/28-12/4	11/26-12/2	11/25-12/1
1	11/30-12/6	11/29-12/5	12/5-12/11	12/3-12/9	12/2-12/8
2	12/7-12/13	12/6-12/12	12/12-12/18	12/10-12/16	12/9-12/15
3	12/14-12/20	12/13-12/19	12/19-12/25	12/17-12/23	12/16-12/22
4	12/21-12/27	12/20-12/26	12/26-1/1	12/24-12/30	12/23-12/29
5	12/28-1/3	12/27-1/2	1/2-1/8	12/31-1/6	12/30-1/5
6	1/4-1/10	1/3-1/9	1/9-1/15	1/7-1/13	1/6-1/12
7	1/11-1/17	1/10-1/16	1/16-1/22	1/14-1/20	1/13-1/19
8	1/18-1/24	1/17-1/23	1/23-1/29	1/21-1/27	1/20-1/26
9	1/25-1/31 ("A")	1/24-1/30 ("A")	1/30-2/5 ("A")	1/28-2/3 ("A")	1/27-2/2 ("A")
10	2/1-2/7	1/31-2/6	2/6-2/12	2/4-2/10	2/3-2/9
11	2/8-2/14	2/7-2/13	2/13-2/19	2/11-2/17	2/10-2/16
12	2/15-2/21	2/14-2/20	2/20-2/26	2/18-2/24	2/17-2/23
District	2/22-2/28	2/21-2/27	2/27-3/4	2/25-3/3	2/24-3/2
Region	3/1 - 3/7	2/28-3/6	3/5-3/11	3/4-3/11	3/3-3/9
State 1	3/8-3/14 (G)	3/7-3/13 (B)	3/12-3/18 (B)	3/11-3/17 (B)	3/10-3/16 (B)
State 2	3/15-3/21 (B)	3/14-3/20 (G)	3/19-3/25 (G)	3/18-3/24 (G)	3/17-3/23 (G)

"A" - This is traditionally the week of the State portion of the All A Classic Invitational